

**Clerk of Court Annual Collection Agent Report**  
**County Fiscal Year 2017/2018**



**County:** Hillsborough  
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**CCOC Form Version 1**  
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**Version #:** 1

Section 28.246 (6) F.S., authorizes the clerk to pursue any unpaid fees, service charges, fines, and court costs, which remain unpaid for 90 days or more, or refer the account to a private attorney or collection agent.

**1. COLLECTION AGENCY CONTRACT**

a. How many total collection agents was your office under contract with for the period October 1, 2016 through September 30, 2017? 2

\* If "0", please choose "NO AGENTS UNDER CONTRACT" for section "b." and then submit to the CCOC at: [reports@flccoc.org](mailto:reports@flccoc.org).

b. What is the name of the collection agent and length of the contract?

(Please complete a separate form/workbook for EACH agency under contract.)

Report Number: 2 of 2  
 Collection Agent Name: Penn Credit Corporation  
 Contract Length: One Year With Renewal Options

**2. COLLECTION AMOUNTS**

a. What was the total amount of accounts (fines, fees, service charges, court costs) **sent to** this Collection Agent under contract from October 1, 2016 through September 30, 2017? (Provide detailed information if available.) **DO NOT INCLUDE COLLECTION FEES.**

Allocate the amount totals by court division below. Only enter dollars in "Other" for those that were not able to be allocated specifically by court type.

Criminal Courts	
Circuit Criminal	\$ -
County Criminal	\$ -
Juvenile Delinquency	\$ -
Criminal Traffic	\$ 2,133,318.31
Other	\$ -
<b>Total Criminal:</b>	<b>\$ 2,133,318.31</b>

Civil Courts	
Circuit Civil	\$ -
County Civil	\$ -
Probate	\$ -
Juvenile Dependency	\$ -
Family	\$ -
Civil Traffic	\$ 3,228,812.00
Other	\$ -
<b>Total Civil:</b>	<b>\$ 3,228,812</b>

**Grand Total:** \$ 5,362,130

b. What was the total amount (fines, fees, service charges, court costs) the Clerk **received from** the Collection Agent under contract from October 1, 2016 through September 30, 2017? Provide detailed information if available.) **DO NOT INCLUDE COLLECTION FEES.**

Allocate the amount totals by court division below. Only enter dollars in "Other" for those that were not able to be allocated specifically by court type.

Criminal Courts	
Circuit Criminal	\$ 10,468.15
County Criminal	\$ 2,486.50
Juvenile Delinquency	\$ -
Criminal Traffic	\$ 381,087.29
Other	\$ -
<b>Total Criminal:</b>	<b>\$ 394,041.94</b>

Civil Courts	
Circuit Civil	\$ -
County Civil	\$ -
Probate	\$ -
Juvenile Dependency	\$ -
Family	\$ -
Civil Traffic	\$ 807,745.92
Other	\$ -
<b>Total Civil:</b>	<b>\$ 807,746</b>

**Grand Total:** \$ 1,201,788

**3. COLLECTION AGENCY CONTRACT FEES**

Per the contract agreement with this Collection Agency identified in section 1, complete the information about the fees and charges paid to the agency from October 1, 2016 through September 30, 2017 for the services they provided.

Select the method used to determine fees and charges (from the drop-down menu) Other

**Percentage agreed to by contract to cover Fees and Charges** 40.00%

**4. ADDITIONAL INFORMATION**

If "Other" was chosen for the Collection Agent Name or the Method used to determine fees and charges, please provide the information below. You should also include any additional information regarding fee schedules or charges that are not a designated flat percentage or any other information that may be helpful.

Penn Credit is authorized by contract to collect a surcharge equal to 40% of the of the unpaid debt.

**FORM NOTES**

1. This report must remain in Microsoft Excel format and should only be opened, completed, and saved using Microsoft Excel versions 2010 or newer.
2. This report is due to the FLCCOC via e-mail before or on December 1, 2017. Submit this workbook in the original Microsoft Excel format as an attachment to [reports@flccoc.org](mailto:reports@flccoc.org).
3. Amounts reported should ONLY be amounts assessed and collected DURING the fiscal year being reported. Amounts for accounts "assigned"/"sent to" and amounts "received from" the Collection Agent under contract do not need to correlate to any specific accounts.