

**Pat Frank
Clerk of Circuit Court**

**Monthly Budget Report
March 31, 2018**



**Administrative & Departmental
Budget Reports**

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Pat Frank
Clerk of Circuit Court
Revenue & Expense Summary
For the Period Ending 3/31/18

Introduction

Purpose of Report:

This report, which includes information as of March 31, 2018, is prepared by the Clerk's Budget Manager as a monthly summary of revenues and other sources, and of expenditures and other uses, for the General Fund, Court Operations Special Revenue Fund, Public Records Modernization Trust Fund, and Public Records Court Technology Trust Fund. The primary purpose of this monthly report is to identify potential problem areas in the budget. Such areas include projected budget shortfalls that may not be accommodated from within the department's approved operating budget. These potential budget shortfalls may require supplemental appropriations from other areas of the Clerk's overall budget. Positive areas of budgetary performance such as receipts in excess of budgeted revenues or expenditure rates that are below the percent of year lapsed for appropriations may also be addressed in this report but are not the primary emphasis.

Schedules and Related Data:

The schedules included in this report are formatted in such a way to assist in identifying abnormal trends in both revenues and expenditures. The report shows actual revenue and expenditures as a percent of budget, which when compared to the percent of year elapsed, will give a general idea as to how actual year-to-date revenues and expenditures are tracking against their respective budgets. It also reflects the percentage of revenues received and expenditures paid for both FY 2018 and the same period for FY 2017. This presentation will show unusual trends between the two years.

Revenues reflected in this report represent actual cash receipts. Expenditures reflected in this report include actual expenditures as well as accruals for personnel costs and certain operating expenses where goods or services are received but not yet invoiced.

Unaudited financial data is obtained from the Oracle E-Business Suite accounting system, which is used to account for the financial resources of the Clerk of the Circuit Court. The Clerk generally operates on a cash basis of accounting during the year, closing each month's financial records without accruals for outstanding revenues or expenditures. However, in an effort to reflect more timely financial information to the Clerk's Administration, this report accrues all personnel services costs through the last work day of the month as well as certain operating costs where receiving has been completed in the Purchasing sub-ledger but a vendor's invoice has not yet been entered in the Payables sub-ledger. The Clerk reports all funds at year-end on a

modified accrual basis of accounting, taking into consideration outstanding transactions in accordance with generally accepted accounting principles (GAAP) for state and local government.

Revenues and Other Sources

Based on the number of days open, the “target” percent for the collection of revenues compared to budget is 49.2% for March 2018 and 49.2% for March 2017. These percentages represent the best guide to evaluating revenues and identifying potential areas where the budget may not be realized.

Expenditures and Other Uses

Based on the number of days paid, the “target” percent for the accrual of expenses compared to budget is 50% for March 2018 and 50% for March 2017. Since the most significant portion of costs is reflected in personnel services, these percentages represent the best guide to evaluating expenditures and identifying potential areas where the budget may be overspent.

Expenditures for equipment generally occur later in the fiscal year. This and other timing factors results in a lower percentage rate of capital expenditures early in the fiscal year and then a gradual acceleration for the remainder of the year.

Overview

Overall, our funding sources reflected strong financial performance. The chart below summarizes the balance in each fund as of March 31, 2018.

Fund	Balance
Board Funded General Fund	\$1,656,211 surplus
General Government General Fund	\$ 530,155 surplus
Court Operations Special Revenue Fund	\$ 977,612 surplus
Public Records Modernization Trust Fund	\$3.4 million surplus
Public Records Court Technology Trust Fund	\$2.3 million surplus

Details by Fund / Division

General Fund

Board-funded Operations:

Revenues from Board-funded operations represent the most reliable revenue stream of any of the funding sources. One-twelfth of the approved Board funding is distributed to the Clerk each month.

Expenditures were at 42.2% percent of budget as opposed to 40.9% last year. Detailed information on the Board-funded departments whose expenditure activity is above the “target” percent of 50% is presented below:

- **Value Adjustment Board** (51.9%) – The higher than normal rate of expenditure in this department is in the operating expense budget. Approximately 72% of the budgeted costs for special magistrates has been spent through March 31. The hearings should slow down for the remainder of the year so there is no cause for concern at this time.

Board-funded operations has a surplus of **\$1,656,211.**

General Government Operations:

Revenues from General Government operations (recording, marriage licenses, tax deeds, and passports) are slightly under budgeted expectations. Through March, collections were \$3,905,775 and represent 45.8% of the \$8,527,846 budget. This is a 4.3% **decrease** compared to \$4,080,474 for the same period last year.

Expenditures were at 40.5% percent of budget as opposed to 42.7% last year. There are no General Government Departments whose expenditure activity is above the “target” percent of 50%.

General Government operations has a surplus of **\$530,155.**

Allocated Departments:

Revenues associated with allocated departments come from the allocation of related expenses to specific operational areas of the budget. They are allocated based on full-time equivalent employees (FTE). For FY 2018, administrative overhead and IT departments are allocated based on the following percentages:

Funding Source	Admin Overhead	IT
Board Funded	18.61%	69.43%
General Government	10.43%	15.93%
Court Operations	70.96%	N/A
Court Technology Trust Fund	N/A	14.64%

Expenditures were at 41.6% percent of budget as opposed to 40.8% last year. Detail information on the Allocated Departments whose expenditure activity is above the “target” expenditure rate of 50% is presented below.

- **Court Solutions and Support (53.5%)** - The higher than normal rate of expenditure in this department is in the operating expense budget. The computer software maintenance agreement for the Odyssey Court System was paid in October for the year. This causes the expenditure rate to be high at the beginning of the year and it will remain high throughout the year but the rate will gradually decline as the year progresses. There is no cause for concern at this time.
- **Enterprise Solutions and Support (59.5%)** – The higher than normal rate of expenditure in this department is in the operating expense budget. The software maintenance agreement for OnBase was paid in December for the year. The software maintenance agreement for OnCore was paid in February for the year. This causes the expenditure rate to be high now but the rate will gradually decline as the year progresses. There is no cause for concern at this time.

Court Operations Special Revenue Fund

Revenue from Court operations is meeting expectations (56.2%). Through March, collections were \$15,559,002, which is a 21.9% increase compared to \$12,760,289 last year. Approximately \$1,327,935 of this increase is due to our implementation of the Holland and Knight legal opinion on October 15, redirecting revenues from the Florida Department of Revenue to Clerk’s Revenue.

In addition to our collections, we have received \$257,369 in juror funding to supplement Court revenues. This brings our total Court Revenue from all sources to \$15,816,371.

Expenditures were at 46.4% percent of budget as opposed to 45.5% last year. There are no Court Operations Departments whose expenditure activity is above the “target” expenditure rate of 50%.

The fund has a current surplus balance of **\$977,612**. We have remitted \$2,047,617 in excess revenues to the State Clerk of Courts Trust Fund through March.

Public Records Modernization Trust Fund

Per Section 28.24(12)(d) Florida Statutes, an additional service charge is paid to the clerk of the circuit court for deposit in the Public Records Modernization Trust Fund for each instrument listed in s. [28.222](#), except judgments received from the courts and notices of lis pendens, recorded in the official records:

- 1. First page 1.00
- 2. Each additional page 0.50

Said funds are held in trust by the clerk and used exclusively for equipment and maintenance of equipment, personnel training, and technical assistance in modernizing the public records system of the office. These funds may not be used for the payment of travel expenses, membership dues, bank charges, staff-recruitment costs, salaries or benefits of employees, construction costs, general operating expenses, or other costs not directly related to obtaining and maintaining equipment for public records systems or for the purchase of furniture or office supplies and equipment not related to the storage of records.

Through March, revenue in the amount of \$335,410 has been received from this recording fee representing 47.9% of the budget of \$699,735. The rate of expenditure is 23.5% of budget. The fund balance has **increased** by **\$184,603** so far during this year.

Details on the projects budgeted and expended in this fund in FY 18 are found on page [35](#).

Public Records Court Technology Trust Fund

Per Section 28.24(12)(e) Florida Statutes, an additional service charge of \$4 per page is paid to the clerk of the circuit court for each instrument listed in s. [28.222](#), except judgments received from the courts and notices of lis pendens, recorded in the official records. From the additional \$4 service charge collected, \$1.90 is retained by the clerk and deposited in this Trust Fund. Proceeds from this fee are used exclusively for funding court-related technology needs of the clerk as defined in s. [29.008](#)(1)(f)2. and (h).

Through March, revenue in the amount of \$1,008,545 has been received from this recording fee representing 47.5% of the budget of \$2,125,400.

This fund includes an appropriation of \$1,712,527 representing the IT allocation of costs directly attributed to the automation support services for the **civil** courts. As of March 31, the rate of expenditure is 40% of budget. The fund balance has increased **\$290,640** so far during this year.

Foreclosure Public Education Fund

Per Section [45.035](#)(2) (a) Florida Statutes, the Clerk may withhold the sum of \$28 from the surplus of judicial sales proceeds. This funding may only be used for purposes of educating the public as to the rights of homeowners regarding foreclosure proceedings.

The fund activity for FY 2018 is summarized below:

	Amount
Beginning Fund Balance	\$25,354
YTD Judicial Sale Proceeds	\$ 2,614
YTD Interest earned	\$ 61
YTD Expenditures	(\$6,962)
Ending Fund Balance	\$21,067

Fund Summary Pages

- **Summary of Financial Activity for BOCC Funded and General Government Operations**
- **Summary of Financial Activity for Court Fee Operations and Court Fine (10%) Trust Fund**
- **Summary of Financial Activity for Public Records Court Technology Trust Fund and Public Records Modernization Trust Fund**

**Pat Frank
Clerk of Circuit Court
Special Revenue Funds - Court Operations
Summary of Financial Activity by Fund
Fiscal Year 2018
For the Six Month Period Ending March 31, 2018**

% of Year Lapsed:
Revenue 49.2%
Expenditures 50.0%

	Court Fee Operations			Total		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<u>Revenue:</u>						
CCOC Funding	\$ -	\$ -	--	\$ -	\$ -	--
State Funding -Jurors	\$ 600,891	\$ 257,369	42.8%	\$ 600,891	\$ 257,369	42.8%
Court Fines & Fees	\$ 27,669,230	\$ 15,549,370	56.2%	\$ 27,669,230	\$ 15,549,370	56.2%
Interest	\$ 26,850	\$ 9,633	35.9%	\$ 26,850	\$ 9,633	35.9%
Total Revenue	\$ 28,296,971	\$ 15,816,371	55.9%	\$ 28,296,971	\$ 15,816,371	55.9%
<u>Expenditures:</u>						
Personnel Costs	\$ 25,922,228	\$ 12,260,308	47.3%	\$ 25,922,228	\$ 12,260,308	47.3%
Operating Costs	\$ 1,644,121	\$ 530,833	32.3%	\$ 1,644,121	\$ 530,833	32.3%
Capital Outlay	\$ -	\$ -	--	\$ -	\$ -	--
Total Expenditures	\$ 27,566,349	\$ 12,791,141	46.4%	\$ 27,566,349	\$ 12,791,141	46.4%
Transfer to State Reserve	\$ 673,294	\$ 2,047,617	304.1%	\$ 673,294	\$ 2,047,617	
	\$ 57,328	\$ -		\$ 57,328	\$ -	
Net Revenues	\$ -	\$ 977,612		\$ -	\$ 977,612	
Beg. Fund Balance	\$ -	\$ -		\$ -	\$ -	
Ending Fund Balance	\$ -	\$ 977,612		\$ -	\$ 977,612	--

BOCC Funded and General Government Operations

- **Statement of Revenue & Expenditures for BOCC Funded departments**
- **BOCC Funded Department Expenditures by Character**
- **Statement of Revenue & Expenditures for General Government Operations**
- **General Government Department Expenditures by Character**

Pat Frank
Clerk of Circuit Court
General Fund
BOCC Funded Operations
Statement of Revenues and Expenditures
Fiscal Year 2018
For the Six Month Period Ending March 31, 2018

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<u>Revenue (% of year lapsed):</u>			49.2%			49.2%
BOCC Funding - BOCC Svcs	\$ 12,627,578	\$ 6,313,789	50.0%	\$ 11,916,560	\$ 5,958,280	50.0%
BOCC Funding - Circuit Court	\$ 6,685,256	\$ 3,342,628	50.0%	\$ 7,595,227	\$ 3,797,614	50.0%
BOCC Funding - VAB	\$ 696,656	\$ 348,328	50.0%	\$ 709,740	\$ 354,870	50.0%
Interest - BOCC Funding	\$ 45,013	\$ 9,949	22.1%	\$ 7,386	\$ 10,356	140.2%
Total Revenue	\$ 20,054,503	\$ 10,014,694	49.9%	\$ 20,228,913	\$ 10,121,120	50.0%
<u>Expenditures (% of year lapsed):</u>			50.0%			50.0%
<u>BOCC Services</u>						
County Audit	\$ 883,019	\$ 384,278	43.5%	\$ 905,664	\$ 376,734	41.6%
Mail Services & Purchasing	\$ 457,061	\$ 198,484	43.4%	\$ 396,365	\$ 161,744	40.8%
Payroll	\$ 798,732	\$ 383,294	48.0%	\$ 794,562	\$ 390,824	49.2%
County Finance	\$ 4,754,265	\$ 2,147,150	45.2%	\$ 4,621,303	\$ 2,000,998	43.3%
Board Records	\$ 400,922	\$ 183,990	45.9%	\$ 393,866	\$ 160,795	40.8%
Enterprise Business Solutions	\$ 1,204,535	\$ 570,543	47.4%	\$ 1,216,953	\$ 492,953	40.5%
Board Services	\$ 567,206	\$ 277,569	48.9%	\$ 505,117	\$ 233,544	46.2%
Non-Departmental	\$ -	\$ -		\$ -	\$ 5,553	100.0%
BOCC Svcs Overhead	\$ 1,007,691	\$ 429,754	42.6%	\$ 1,012,143	\$ 430,479	42.5%
BOCC Services IT	\$ 2,119,605	\$ 871,007	41.1%	\$ 2,077,116	\$ 831,856	40.0%
Clerk to Board Technology Projects	\$ 521,850	\$ 11,552	2.2%	\$ 224,122	\$ 42,347	18.9%
<u>Circuit Court</u>						
Clerk's Administration	\$ 70,601	\$ 31,131	44.1%	\$ 54,161	\$ 25,087	46.3%
Human Resources	\$ 5,500	\$ 1,708	31.1%	\$ -	\$ -	--
CCC Accounting	\$ 9,830	\$ 2,794	28.4%	\$ 3,110	\$ 450	14.5%
Official Records	\$ 8,500	\$ 390	4.6%	\$ 7,000	\$ -	0.0%
Court Operations Mgmt	\$ 96,781	\$ 15,331	15.8%	\$ 102,981	\$ 19,543	19.0%
Jury Services	\$ 5,396	\$ 901	16.7%	\$ 5,551	\$ 1,422	25.6%
Plant City	\$ 16,076	\$ 3,424	21.3%	\$ 16,076	\$ 3,563	22.2%
Brandon & Southshore Regional SC	\$ 18,200	\$ 5,108	28.1%	\$ 18,748	\$ 4,724	25.2%
Records Management	\$ 100,375	\$ 12,992	12.9%	\$ 93,700	\$ 15,675	16.7%
Imaging	\$ 9,500	\$ 732	7.7%	\$ 8,757	\$ 732	8.4%
Customer Service Center	\$ 19,400	\$ 7,269	37.5%	\$ 19,797	\$ 7,529	38.0%
Civil Court Processing Center	\$ 9,250	\$ 3,444	37.2%	\$ 10,250	\$ 3,436	33.5%
Criminal Court Processing Center	\$ 37,450	\$ 13,787	36.8%	\$ 42,200	\$ 13,516	32.0%
Social Service-Related Processing	\$ 8,500	\$ 3,328	39.2%	\$ 8,781	\$ 2,892	32.9%
Non-Departmental	\$ 28,000	\$ -	0.0%	\$ 122,550	\$ -	0.0%
Criminal Courts IT	\$ 5,944,718	\$ 2,442,858	41.1%	\$ 6,073,214	\$ 2,431,688	40.0%
Court Technology Projects	\$ -	\$ -		\$ -	\$ -	--
<u>Value Adjustment Board</u>						
Value Adjustment Board	\$ 639,338	\$ 332,110	51.9%	\$ 658,095	\$ 279,084	42.4%
VAB - IT Allocation	\$ 57,318	\$ 23,554	41.1%	\$ 57,952	\$ 23,016	39.7%
Total Expenditures	\$ 19,799,619	\$ 8,358,483	42.2%	\$ 19,450,134	\$ 7,960,184	40.9%
Reserve	\$ 254,884	\$ -		\$ 778,779	\$ -	
Net Revenues	\$ -	\$ 1,656,211	--	\$ -	\$ 2,160,937	--

**Pat Frank
Clerk of Circuit Court
General Fund
BOCC Funded Operations
Departmental Expenditures by Character
Fiscal Year 2018
For the Six Month Period Ending March 31, 2018**

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<i>Expenditures (% of year lapsed):</i>			50.0%			50.0%
County Audit						
Personnel	\$ 835,469	\$ 373,492	44.7%	\$ 829,664	\$ 370,534	44.7%
Operating	\$ 47,550	\$ 10,786	22.7%	\$ 76,000	\$ 6,199	8.2%
Capital	\$ -	\$ -	--	\$ -	\$ -	--
Total	\$ 883,019	\$ 384,278	43.5%	\$ 905,664	\$ 376,734	41.6%
Mail Services						
Personnel	\$ 340,223	\$ 165,355	48.6%	\$ 299,778	\$ 147,170	49.1%
Operating	\$ 77,644	\$ 19,935	25.7%	\$ 72,020	\$ 14,573	20.2%
Capital	\$ 39,194	\$ 13,194	33.7%	\$ 24,567	\$ -	0.0%
Total	\$ 457,061	\$ 198,484	43.4%	\$ 396,365	\$ 161,744	40.8%
Payroll						
Personnel	\$ 775,062	\$ 373,784	48.2%	\$ 766,432	\$ 382,184	49.9%
Operating	\$ 23,670	\$ 9,509	40.2%	\$ 28,130	\$ 8,640	30.7%
Capital	\$ -	\$ -	--	\$ -	\$ -	--
Total	\$ 798,732	\$ 383,294	48.0%	\$ 794,562	\$ 390,824	49.2%
County Finance						
Personnel	\$ 4,327,384	\$ 2,028,252	46.9%	\$ 4,206,262	\$ 1,884,040	44.8%
Operating	\$ 416,477	\$ 108,494	26.1%	\$ 415,041	\$ 116,957	28.2%
Capital	\$ 10,404	\$ 10,404	100.0%	\$ -	\$ -	--
Total	\$ 4,754,265	\$ 2,147,150	45.2%	\$ 4,621,303	\$ 2,000,998	43.3%
Board Records						
Personnel	\$ 383,066	\$ 172,167	44.9%	\$ 376,590	\$ 157,198	41.7%
Operating	\$ 17,856	\$ 11,823	66.2%	\$ 17,276	\$ 3,597	20.8%
Capital	\$ -	\$ -	--	\$ -	\$ -	--
Total	\$ 400,922	\$ 183,990	45.9%	\$ 393,866	\$ 160,795	40.8%
Enterprise Business Solutions						
Personnel	\$ 1,152,221	\$ 561,465	48.7%	\$ 1,162,864	\$ 484,883	41.7%
Operating	\$ 52,314	\$ 9,078	17.4%	\$ 54,089	\$ 8,070	14.9%
Capital	\$ -	\$ -	--	\$ -	\$ -	--
Total	\$ 1,204,535	\$ 570,543	47.4%	\$ 1,216,953	\$ 492,953	40.5%
Board Services						
Personnel	\$ 564,063	\$ 276,511	49.0%	\$ 501,820	\$ 232,915	46.4%
Operating	\$ 3,143	\$ 1,058	33.7%	\$ 3,297	\$ 629	19.1%
Capital	\$ -	\$ -	--	\$ -	\$ -	--
Total	\$ 567,206	\$ 277,569	48.9%	\$ 505,117	\$ 233,544	46.2%

**Pat Frank
Clerk of Circuit Court
General Fund
BOCC Funded Operations
Departmental Expenditures by Character
Fiscal Year 2018
For the Six Month Period Ending March 31, 2018**

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<i>Expenditures (% of year lapsed):</i>			50.0%			50.0%
BOCC Svs Overhead						
Personnel	\$ 871,347	\$ 389,162	44.7%	\$ 852,642	\$ 399,786	46.9%
Operating	\$ 136,344	\$ 40,592	29.8%	\$ 159,501	\$ 30,693	19.2%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 1,007,691	\$ 429,754	42.6%	\$ 1,012,143	\$ 430,479	42.5%
BOCC Services IT						
Personnel	\$ 1,178,929	\$ 516,678	43.8%	\$ 1,136,050	\$ 463,311	40.8%
Operating	\$ 786,097	\$ 352,731	44.9%	\$ 752,023	\$ 346,535	46.1%
Board Technology - Operating	\$ 451,850	\$ 11,552	2.6%	\$ 124,122	\$ 961	0.8%
Capital	\$ 154,579	\$ 1,598	1.0%	\$ 189,043	\$ 22,011	11.6%
Board Technology - Capital	\$ 70,000	\$ -	0.0%	\$ 100,000	\$ 41,385	41.4%
Total	\$ 2,641,455	\$ 882,560	33.4%	\$ 2,301,238	\$ 874,203	38.0%
Clerk's Administration						
Personnel	\$ -	\$ -		\$ -	\$ -	--
Operating	\$ 70,601	\$ 31,131	44.1%	\$ 54,161	\$ 25,087	46.3%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 70,601	\$ 31,131	44.1%	\$ 54,161	\$ 25,087	46.3%
Human Resources						
Operating	\$ 5,500	\$ 1,708	31.1%	\$ -	\$ -	--
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 5,500	\$ 1,708	31.1%	\$ -	\$ -	--
CCC Accounting						
Operating	\$ 9,830	\$ 2,794	28.4%	\$ 3,110	\$ 450	14.5%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 9,830	\$ 2,794	28.4%	\$ 3,110	\$ 450	14.5%
Official Records						
Operating	\$ 8,500	\$ 390	4.6%	\$ 7,000	\$ -	0.0%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 8,500	\$ 390	4.6%	\$ 7,000	\$ -	0.0%
Court Operations Mgmt						
Operating	\$ 96,781	\$ 15,331	15.8%	\$ 102,981	\$ 19,543	19.0%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 96,781	\$ 15,331	15.8%	\$ 102,981	\$ 19,543	19.0%
Jury Services						
Operating	\$ 5,396	\$ 901	16.7%	\$ 5,551	\$ 1,422	25.6%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 5,396	\$ 901	16.7%	\$ 5,551	\$ 1,422	25.6%

**Pat Frank
Clerk of Circuit Court
General Fund
BOCC Funded Operations
Departmental Expenditures by Character
Fiscal Year 2018
For the Six Month Period Ending March 31, 2018**

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<i>Expenditures (% of year lapsed):</i>			50.0%			50.0%
Plant City						
Operating	\$ 16,076	\$ 3,424	21.3%	\$ 16,076	\$ 3,563	22.2%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 16,076	\$ 3,424	21.3%	\$ 16,076	\$ 3,563	22.2%
Brandon & Southshore Svc Ctrs						
Operating	\$ 18,200	\$ 5,108	28.1%	\$ 18,748	\$ 4,724	25.2%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 18,200	\$ 5,108	28.1%	\$ 18,748	\$ 4,724	25.2%
Records Management						
Operating	\$ 100,375	\$ 12,992	12.9%	\$ 93,700	\$ 15,675	16.7%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 100,375	\$ 12,992	12.9%	\$ 93,700	\$ 15,675	16.7%
Imaging						
Operating	\$ 9,500	\$ 732	7.7%	\$ 8,757	\$ 732	8.4%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 9,500	\$ 732	7.7%	\$ 8,757	\$ 732	8.4%
Customer Service Center						
Operating	\$ 19,400	\$ 7,269	37.5%	\$ 19,797	\$ 7,529	38.0%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 19,400	\$ 7,269	37.5%	\$ 19,797	\$ 7,529	38.0%
Civil Court Processing Center						
Operating	\$ 9,250	\$ 3,444	37.2%	\$ 10,250	\$ 3,436	33.5%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 9,250	\$ 3,444	37.2%	\$ 10,250	\$ 3,436	33.5%
Criminal Court Processing Center						
Operating	\$ 37,450	\$ 13,787	36.8%	\$ 42,200	\$ 13,516	32.0%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 37,450	\$ 13,787	36.8%	\$ 42,200	\$ 13,516	32.0%
Social Service-Related Processing						
Operating	\$ 8,500	\$ 3,328	39.2%	\$ 8,781	\$ 2,892	32.9%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 8,500	\$ 3,328	39.2%	\$ 8,781	\$ 2,892	32.9%
Criminal Courts IT						
Personnel	\$ 3,306,462	\$ 1,449,093	43.8%	\$ 3,321,660	\$ 1,354,353	40.8%
Operating	\$ 2,204,716	\$ 989,283	44.9%	\$ 2,198,816	\$ 1,012,993	46.1%
Courts Technology - Operating	\$ -	\$ -		\$ -	\$ -	--
Capital	\$ 433,540	\$ 4,482	1.0%	\$ 552,738	\$ 64,342	11.6%
Courts Technology - Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 5,944,718	\$ 2,442,858	41.1%	\$ 6,073,214	\$ 2,431,688	40.0%

**Pat Frank
Clerk of Circuit Court
General Fund
BOCC Funded Operations
Departmental Expenditures by Character
Fiscal Year 2018
For the Six Month Period Ending March 31, 2018**

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<i>Expenditures (% of year lapsed):</i>			50.0%			50.0%
Non-Department Allocations						
Personnel	\$ -	\$ -		\$ 94,550	\$ -	0.0%
Operating	\$ 28,000	\$ -	0.0%	\$ 28,000	\$ 5,553	19.8%
Capital	\$ -	\$ -		\$ -	\$ -	--
Reserve	\$ 254,884	\$ -	0.0%	\$ 778,779	\$ -	0.0%
Total	\$ 282,884	\$ -	0.0%	\$ 901,329	\$ 5,553	0.6%
Value Adjustment Board						
Personnel	\$ 298,814	\$ 116,240	38.9%	\$ 318,934	\$ 112,506	35.3%
Operating	\$ 340,524	\$ 215,871	63.4%	\$ 339,161	\$ 166,578	49.1%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 639,338	\$ 332,110	51.9%	\$ 658,095	\$ 279,084	42.4%
VAB - IT Allocation						
Personnel	\$ 31,880	\$ 13,972	43.8%	\$ 31,696	\$ 12,819	40.4%
Operating	\$ 21,258	\$ 9,539	44.9%	\$ 20,982	\$ 9,588	45.7%
Capital	\$ 4,180	\$ 43	1.0%	\$ 5,274	\$ 609	11.5%
Total	\$ 57,318	\$ 23,554	41.1%	\$ 57,952	\$ 23,016	39.7%
TOTAL	\$ 20,054,503	\$ 8,358,483	41.7%	\$ 20,228,913	\$ 7,960,184	39.4%

**Pat Frank
Clerk of Circuit Court
General Fund
General Government Operations
Statement of Revenues and Expenditures
Fiscal Year 2018
For the Six Month Period Ending March 31, 2018**

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<i>Revenue (% of year lapsed):</i>			49.2%			49.2%
Recording Fees	\$ 6,171,100	\$ 2,910,628	47.2%	\$ 5,342,000	\$ 2,995,711	56.1%
Marriage Licenses	\$ 533,615	\$ 243,107	45.6%	\$ 481,100	\$ 259,068	53.8%
Tax Deeds	\$ 76,700	\$ 54,694	71.3%	\$ 70,800	\$ 37,209	52.6%
Title IV-D Reimbursement	\$ 1,252,631	\$ 498,417	39.8%	\$ 1,100,000	\$ 545,248	49.6%
Non-Departmental	\$ 172,800	\$ 89,876	52.0%	\$ 152,400	\$ 87,204	57.2%
Passports	\$ 301,000	\$ 99,677	33.1%	\$ 332,000	\$ 146,209	44.0%
IT Service Chgs	\$ 20,000	\$ 9,375	46.9%	\$ 25,500	\$ 9,825	38.5%
Total Revenue	\$ 8,527,846	\$ 3,905,775	45.8%	\$ 7,503,800	\$ 4,080,474	54.4%
<i>Expenditures (% of year lapsed):</i>			50.0%			50.0%
Clerk's Administration Gen Gov	\$ 135,074	\$ 38,381	28.4%	\$ 89,024	\$ 41,749	46.9%
Official Records	\$ 2,533,244	\$ 1,042,948	41.2%	\$ 2,570,600	\$ 1,036,312	40.3%
Plant City	\$ 168,015	\$ 78,728	46.9%	\$ 158,126	\$ 77,222	48.8%
Brandon & Southshore Svc Ctrs	\$ 510,627	\$ 248,472	48.7%	\$ 539,231	\$ 240,427	44.6%
Tax Deeds	\$ 482,910	\$ 231,823	48.0%	\$ 483,169	\$ 205,135	42.5%
Imaging	\$ 257,743	\$ 119,753	46.5%	\$ -	\$ -	--
Gen. Govt. Overhead	\$ 564,762	\$ 240,856	42.6%	\$ 529,429	\$ 225,174	42.5%
Gen. Govt. IT	\$ 1,220,059	\$ 501,358	41.1%	\$ 1,116,805	\$ 447,164	40.0%
Gen. Govt. Technology Projects	\$ -	\$ -		\$ -	\$ -	--
Family Law IV-D Allocation	\$ 1,252,631	\$ 512,009	40.9%	\$ 1,100,000	\$ 558,020	50.7%
Non-Departmental	\$ 534,413	\$ 86,428	16.2%	\$ 24,000	\$ 7,400	30.8%
IT Service Chgs	\$ 20,000	\$ 9,375	46.9%	\$ 25,500	\$ 9,825	38.5%
Court IT - Civil	\$ 643,368	\$ 264,379	41.1%	\$ 645,212	\$ 258,340	40.0%
Adult Pre-Arrest Diversion (APAD)	\$ 5,000	\$ 1,110	22.2%	\$ -	\$ -	--
Total Expenditures	\$ 8,327,846	\$ 3,375,620	40.5%	\$ 7,281,096	\$ 3,106,768	42.7%
Reserve	\$ 200,000	\$ -		\$ 222,704	\$ -	
Net Revenues	\$ -	\$ 530,155	--	\$ -	\$ 973,706	--

**Pat Frank
Clerk of Circuit Court
General Fund
General Government
Departmental Expenditures by Character
Fiscal Year 2018
For the Six Month Period Ending March 31, 2018**

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<i>Expenditures (% of year lapsed):</i>			50.0%			50.0%
Clerk's Administration (Gen Gov)						
Personnel	\$ 85,074	\$ 38,381	45.1%	\$ 89,024	\$ 41,749	46.9%
Operating	\$ 50,000	\$ -	0.0%	\$ -	\$ -	--
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 135,074	\$ 38,381	28.4%	\$ 89,024	\$ 41,749	46.9%
Official Records						
Personnel	\$ 2,338,143	\$ 1,017,463	43.5%	\$ 2,386,614	\$ 1,013,411	42.5%
Operating	\$ 195,101	\$ 25,485	13.1%	\$ 183,986	\$ 22,901	12.4%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 2,533,244	\$ 1,042,948	41.2%	\$ 2,570,600	\$ 1,036,312	40.3%
Plant City						
Personnel	\$ 156,487	\$ 77,027	49.2%	\$ 151,154	\$ 73,083	48.4%
Operating	\$ 11,528	\$ 1,701	14.8%	\$ 6,972	\$ 4,139	59.4%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 168,015	\$ 78,728	46.9%	\$ 158,126	\$ 77,222	48.8%
Brandon & Southshore Svc Ctrs						
Personnel	\$ 484,786	\$ 239,528	49.4%	\$ 513,390	\$ 231,563	45.1%
Operating	\$ 25,841	\$ 8,943	34.6%	\$ 25,841	\$ 8,864	34.3%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 510,627	\$ 248,472	48.7%	\$ 539,231	\$ 240,427	44.6%
Tax Deeds						
Personnel	\$ 466,423	\$ 228,553	49.0%	\$ 468,352	\$ 204,136	43.6%
Operating	\$ 16,487	\$ 3,270	19.8%	\$ 14,817	\$ 999	6.7%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 482,910	\$ 231,823	48.0%	\$ 483,169	\$ 205,135	42.5%
Imaging						
Personnel	\$ 242,743	\$ 118,445	48.8%	\$ -	\$ -	--
Operating	\$ 15,000	\$ 1,308	8.7%	\$ -	\$ -	--
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 257,743	\$ 119,753	46.5%	\$ -	\$ -	--
Gen. Govt. Overhead						
Personnel	\$ 488,348	\$ 218,106	44.7%	\$ 445,997	\$ 209,119	46.9%
Operating	\$ 76,414	\$ 22,750	29.8%	\$ 83,432	\$ 16,055	19.2%
Total	\$ 564,762	\$ 240,856	42.6%	\$ 529,429	\$ 225,174	42.5%

Pat Frank
Clerk of Circuit Court
General Fund
General Government
Departmental Expenditures by Character
Fiscal Year 2018
For the Six Month Period Ending March 31, 2018

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<i>Expenditures (% of year lapsed):</i>			50.0%			50.0%
Gen. Govt. IT						
Personnel	\$ 678,598	\$ 297,403	43.8%	\$ 610,821	\$ 249,052	40.8%
Operating	\$ 452,483	\$ 203,035	44.9%	\$ 404,341	\$ 186,280	46.1%
Gen Gov't Technology - Oper	\$ -	\$ -		\$ -	\$ -	--
Capital	\$ 88,978	\$ 920	1.0%	\$ 101,643	\$ 11,832	11.6%
Gen Gov't Technology - Cap	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 1,220,059	\$ 501,358	41.1%	\$ 1,116,805	\$ 447,164	40.0%
Excess Fees to BOCC						
Reserve	\$ 200,000	\$ -	0.0%	\$ 222,704	\$ -	0.0%
Total	\$ 200,000	\$ -	0.0%	\$ 222,704	\$ -	0.0%
Non-Departmental						
Title IV-D Personnel Allocated In Personnel (Parking Stipend)	\$ 1,252,631	\$ 512,009	40.9%	\$ 1,100,000	\$ 558,020	50.7%
Operating	\$ 368,413	\$ 77,138	20.9%	\$ 24,000	\$ 0	0.0%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 1,787,044	\$ 598,437	33.5%	\$ 1,124,000	\$ 565,420	50.3%
IT Service Chgs						
Personnel	\$ 11,126	\$ 5,215	46.9%	\$ 13,947	\$ 5,373	38.5%
Operating	\$ 7,411	\$ 3,474	46.9%	\$ 9,232	\$ 3,558	38.5%
Capital	\$ 1,463	\$ 685	46.8%	\$ 2,321	\$ 894	38.5%
Total	\$ 20,000	\$ 9,375	46.9%	\$ 25,500	\$ 9,825	38.5%
Court IT - Civil						
Personnel	\$ 357,842	\$ 156,828	43.8%	\$ 352,890	\$ 143,885	40.8%
Operating	\$ 238,606	\$ 107,065	44.9%	\$ 233,600	\$ 107,620	46.1%
Capital	\$ 46,920	\$ 485	1.0%	\$ 58,722	\$ 6,836	11.6%
Total	\$ 643,368	\$ 264,379	41.1%	\$ 645,212	\$ 258,340	40.0%
Adult Pre-Arrest Diversion (APAD)						
Personnel	\$ 5,000	\$ 1,110	22.2%	\$ -	\$ -	--
Operating	\$ -	\$ -		\$ -	\$ -	--
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 5,000	\$ 1,110	22.2%	\$ -	\$ -	--
TOTAL	\$ 8,527,846	\$ 3,375,620	39.6%	\$ 7,503,800	\$ 3,106,768	41.4%

Allocated Departments

[Administrative, Financial and
Information Technology Departments]

- **Statement of Revenue & Expenditures for Allocated departments**
- **Allocated Department Expenditures by Character**

**Pat Frank
Clerk of Circuit Court
General Fund
Allocated Departments
Statement of Revenues and Expenditures
Fiscal Year 2018
For the Six Month Period Ending March 31, 2018**

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<u>Revenue (% of year lapsed):</u>			50.0%			50.0%
<u>Overhead:</u>						
BOCC Funding	\$ 1,007,691	\$ 429,754	42.6%	\$ 1,012,143	\$ 430,479	42.5%
Court Related Fees	\$ 3,842,332	\$ 1,638,652	42.6%	\$ 3,764,395	\$ 1,601,052	42.5%
General Government	\$ 564,762	\$ 240,856	42.6%	\$ 529,429	\$ 225,174	42.5%
Court Fine Rvn (10%)	\$ -	\$ -		\$ 255,260	\$ 108,566	42.5%
	\$ 5,414,785	\$ 2,309,262	42.6%	\$ 5,561,227	\$ 2,365,271	42.5%
<u>IT:</u>						
BOCC Funding	\$ 8,121,641	\$ 3,337,419	41.1%	\$ 8,208,282	\$ 3,286,560	40.0%
General Government	\$ 1,863,427	\$ 765,737	41.1%	\$ 1,762,017	\$ 705,504	40.0%
Courts Technology TF	\$ 1,712,527	\$ 703,728	41.1%	\$ 1,760,845	\$ 705,035	40.0%
IT External Services	\$ 20,000	\$ 9,375	46.9%	\$ 25,500	\$ 9,825	38.5%
	\$ 11,717,595	\$ 4,816,259	41.1%	\$ 11,756,644	\$ 4,706,924	40.0%
Total Revenue	\$ 17,132,380	\$ 7,125,521	41.6%	\$ 17,317,871	\$ 7,072,195	40.8%
<u>Expenditures (% of year lapsed):</u>			50.0%			50.0%
<u>Overhead:</u>						
Clerk's Administration	\$ 1,428,715	\$ 618,468	43.3%	\$ 1,530,155	\$ 629,364	41.1%
Employee Relations	\$ 684,119	\$ 298,348	43.6%	\$ 691,314	\$ 289,406	41.9%
Mail Services & Purchasing	\$ 362,800	\$ 170,622	47.0%	\$ 371,237	\$ 162,942	43.9%
CCC Accounting	\$ 1,897,904	\$ 818,736	43.1%	\$ 1,984,118	\$ 869,146	43.8%
Records Management	\$ 259,206	\$ 95,478	36.8%	\$ 233,541	\$ 93,182	39.9%
Call Center	\$ 314,125	\$ 156,050	49.7%	\$ 302,032	\$ 148,626	49.2%
Non-Departmental	\$ 210,000	\$ 24,089	11.5%	\$ 205,000	\$ 52,752	25.7%
Clerk (Executive)	\$ 257,916	\$ 127,471	49.4%	\$ 243,830	\$ 119,853	49.2%
Total Overhead Departments	\$ 5,414,785	\$ 2,309,262	42.6%	\$ 5,561,227	\$ 2,365,271	42.5%
<u>IT:</u>						
System Administration & Operations	\$ 3,244,242	\$ 802,628	24.7%	\$ 3,443,524	\$ 873,351	25.4%
Court Solutions & Support	\$ 2,545,774	\$ 1,362,924	53.5%	\$ 2,515,737	\$ 1,501,999	59.7%
Enterprise Solutions & Support	\$ 2,296,923	\$ 1,365,719	59.5%	\$ 2,255,635	\$ 1,086,257	48.2%
Enterprise Technical Support	\$ 2,699,376	\$ 955,053	35.4%	\$ 2,654,632	\$ 861,091	32.4%
Enterprise Program Management	\$ 931,280	\$ 329,935	35.4%	\$ 887,116	\$ 384,227	43.3%
Total Information Technology	\$ 11,717,595	\$ 4,816,259	41.1%	\$ 11,756,644	\$ 4,706,924	40.0%
Total Expenditures	\$ 17,132,380	\$ 7,125,521	41.6%	\$ 17,317,871	\$ 7,072,195	40.8%
Net Revenues	\$ -	\$ (0)	--	\$ -	\$ (0)	--

**Pat Frank
Clerk of Circuit Court
General Fund
Allocated Departments
Departmental Expenditures by Character
Fiscal Year 2018
For the Six Month Period Ending March 31, 2018**

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<i>Expenditures (% of year lapsed):</i>			50.0%			50.0%
<u>Overhead Departments</u>						
Clerk's Administration (Allocated)						
Personnel	\$ 1,222,092	\$ 468,857	38.4%	\$ 1,236,830	\$ 569,119	46.0%
Operating	\$ 206,623	\$ 149,610	72.4%	\$ 293,325	\$ 60,245	20.5%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 1,428,715	\$ 618,468	43.3%	\$ 1,530,155	\$ 629,364	41.1%
Employee Relations						
Personnel	\$ 576,169	\$ 287,201	49.8%	\$ 577,864	\$ 272,708	47.2%
Operating	\$ 107,950	\$ 11,148	10.3%	\$ 113,450	\$ 16,697	14.7%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 684,119	\$ 298,348	43.6%	\$ 691,314	\$ 289,406	41.9%
Mail Services & Purchasing						
Personnel	\$ 346,674	\$ 165,406	47.7%	\$ 347,829	\$ 156,854	45.1%
Operating	\$ 16,126	\$ 5,216	32.3%	\$ 23,408	\$ 6,088	26.0%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 362,800	\$ 170,622	47.0%	\$ 371,237	\$ 162,942	43.9%
CCC Accounting						
Personnel	\$ 1,732,889	\$ 794,276	45.8%	\$ 1,767,769	\$ 839,151	47.5%
Operating	\$ 165,015	\$ 24,461	14.8%	\$ 216,349	\$ 29,995	13.9%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 1,897,904	\$ 818,736	43.1%	\$ 1,984,118	\$ 869,146	43.8%
Records Management						
Personnel	\$ 232,281	\$ 91,883	39.6%	\$ 208,691	\$ 90,315	43.3%
Operating	\$ 26,925	\$ 3,595	13.4%	\$ 24,850	\$ 2,868	11.5%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 259,206	\$ 95,478	36.8%	\$ 233,541	\$ 93,182	39.9%
Call Center Allocated Positions						
Personnel	\$ 314,125	\$ 156,050	49.7%	\$ 302,032	\$ 148,626	49.2%
Operating	\$ -	\$ -		\$ -	\$ -	--
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 314,125	\$ 156,050	49.7%	\$ 302,032	\$ 148,626	49.2%
Non-Departmental						
Personnel	\$ -	\$ -		\$ -	\$ -	--
Operating	\$ 210,000	\$ 24,089	11.5%	\$ 205,000	\$ 52,752	25.7%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 210,000	\$ 24,089	11.5%	\$ 205,000	\$ 52,752	25.7%

**Pat Frank
Clerk of Circuit Court
General Fund
Allocated Departments
Departmental Expenditures by Character
Fiscal Year 2018
For the Six Month Period Ending March 31, 2018**

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<u>Expenditures (% of year lapsed):</u>			50.0%			50.0%
<u>Overhead Departments</u>						
<u>Clerk (Executive)</u>						
Personnel	\$ 257,916	\$ 127,471	49.4%	\$ 243,830	\$ 119,853	49.2%
Operating	\$ -	\$ -		\$ -	\$ -	--
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 257,916	\$ 127,471	49.4%	\$ 243,830	\$ 119,853	49.2%
TOTAL OVERHEAD DEPARTMENTS						
	\$ 5,414,785	\$ 2,309,262	42.6%	\$ 5,561,227	\$ 2,365,271	42.5%
<u>Information Technology (IT) Departments</u>						
<u>Systems Administration & Operations</u>						
Personnel	\$ 1,541,372	\$ 592,426	38.4%	\$ 1,519,259	\$ 494,330	32.5%
Operating	\$ 1,457,870	\$ 203,976	14.0%	\$ 1,536,265	\$ 275,525	17.9%
Capital	\$ 245,000	\$ 6,226	2.5%	\$ 388,000	\$ 103,496	26.7%
Total	\$ 3,244,242	\$ 802,628	24.7%	\$ 3,443,524	\$ 873,351	25.4%
<u>Court Solutions & Support</u>						
Personnel	\$ 1,672,554	\$ 761,092	45.5%	\$ 1,622,676	\$ 794,119	48.9%
Operating	\$ 873,220	\$ 601,832	68.9%	\$ 893,061	\$ 707,881	79.3%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 2,545,774	\$ 1,362,924	53.5%	\$ 2,515,737	\$ 1,501,999	59.7%
<u>Enterprise Solutions & Support</u>						
Personnel	\$ 1,368,109	\$ 679,632	49.7%	\$ 1,405,163	\$ 515,910	36.7%
Operating	\$ 928,814	\$ 686,087	73.9%	\$ 850,472	\$ 570,347	67.1%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 2,296,923	\$ 1,365,719	59.5%	\$ 2,255,635	\$ 1,086,257	48.2%
<u>Enterprise Technical Support</u>						
Personnel	\$ 1,111,068	\$ 507,341	45.7%	\$ 1,055,939	\$ 437,487	41.4%
Operating	\$ 978,756	\$ 444,434	45.4%	\$ 916,693	\$ 401,921	43.8%
Capital	\$ 609,552	\$ 3,278	0.5%	\$ 682,000	\$ 21,682	3.2%
Total	\$ 2,699,376	\$ 955,053	35.4%	\$ 2,654,632	\$ 861,091	32.4%
<u>Enterprise Program Management Office</u>						
Personnel	\$ 824,245	\$ 316,148	38.4%	\$ 827,097	\$ 379,624	45.9%
Operating	\$ 107,035	\$ 13,788	12.9%	\$ 60,019	\$ 4,603	7.7%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 931,280	\$ 329,935	35.4%	\$ 887,116	\$ 384,227	43.3%
TOTAL INFO TECH DEPARTMENTS						
	\$ 11,717,595	\$ 4,816,259	41.1%	\$ 11,756,644	\$ 4,706,924	40.0%

Court Operations

- **Statement of Revenue & Expenditures for Court Fee Fund**
- **Court Fee Funded Department Expenditures by Character**
- **Statement of Revenue & Expenditures for Court Fine (10%) Trust Fund**
- **Court Fine (10%) Department Expenditures by Character**

Pat Frank
Clerk of Circuit Court
Special Revenue Fund
Court Fee Operations
Statement of Revenues and Expenditures
Fiscal Year 2018
For the Six Month Period Ending March 31, 2018

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<u>Revenue (% of year lapsed):</u>			49.2%			49.2%
State Funding - CCOC	\$ -	\$ -		\$ 992,359	\$ 413,483	41.7%
State Funding - Jurors	\$ 600,891	\$ 257,369	42.8%	\$ 600,891	\$ 254,185	42.3%
Collections	\$ 15,600	\$ 10,098	64.7%	\$ 22,250	\$ 8,478	38.1%
Appeals	\$ 57,000	\$ 37,218	65.3%	\$ 60,725	\$ 30,968	51.0%
Probate	\$ 752,320	\$ 409,395	54.4%	\$ 813,840	\$ 376,989	46.3%
Circuit Criminal	\$ 708,840	\$ 342,592	48.3%	\$ 730,340	\$ 340,835	46.7%
County Criminal	\$ 697,000	\$ 448,735	64.4%	\$ 668,000	\$ 312,638	46.8%
Indigency Screening	\$ 4,900	\$ 2,781	56.8%	\$ 6,350	\$ 2,654	41.8%
Traffic	\$ 11,027,800	\$ 5,768,728	52.3%	\$ 8,750,210	\$ 4,745,905	54.2%
Juvenile	\$ 59,460	\$ 31,199	52.5%	\$ 64,660	\$ 29,537	45.7%
County Civil	\$ 7,410,840	\$ 5,445,074	73.5%	\$ 6,537,760	\$ 3,677,698	56.3%
Family Law	\$ 1,648,700	\$ 842,608	51.1%	\$ 1,429,360	\$ 711,162	49.8%
Circuit Civil	\$ 4,286,670	\$ 1,887,010	44.0%	\$ 4,968,040	\$ 2,247,287	45.2%
Non-Departmental	\$ 1,026,950	\$ 333,563	32.5%	\$ 1,013,500	\$ 276,137	27.2%
Total Revenue	\$ 28,296,971	\$ 15,816,371	55.9%	\$ 26,658,285	\$ 13,427,956	50.4%
<u>Expenditures (% of year lapsed):</u>			50.0%			50.0%
Clerk's Administration	\$ -	\$ -		\$ 7,000	\$ -	0.0%
Court Operations Mgmt	\$ 1,510,875	\$ 672,162	44.5%	\$ 1,399,552	\$ 625,387	44.7%
Jury Services	\$ 262,675	\$ 103,772	39.5%	\$ 282,835	\$ 117,706	41.6%
Plant City	\$ 1,116,843	\$ 516,557	46.3%	\$ 1,106,403	\$ 524,165	47.4%
Brandon & Southshore Svc Ctrs	\$ 474,024	\$ 230,041	48.5%	\$ 439,773	\$ 220,979	50.2%
Records Management	\$ 595,989	\$ 187,532	31.5%	\$ -	\$ -	--
Title IV-D Allocated Out	\$ (1,252,631)	\$ (512,009)	40.9%	\$ (1,100,000)	\$ (558,020)	50.7%
Call Center	\$ 909,465	\$ 437,003	48.1%	\$ 840,278	\$ 252,698	30.1%
Customer Service Center	\$ 4,473,889	\$ 2,127,354	47.6%	\$ 4,720,652	\$ 2,260,922	47.9%
Civil Court Processing Center	\$ 4,062,831	\$ 1,916,493	47.2%	\$ 3,908,448	\$ 1,823,854	46.7%
Correspondence & Mail Processing	\$ -	\$ -		\$ 180,009	\$ 132,188	73.4%
Procedures & Training Center	\$ 728,771	\$ 331,171	45.4%	\$ 174,471	\$ 89,936	51.5%
Criminal Court Processing Center	\$ 8,961,235	\$ 4,286,822	47.8%	\$ 9,072,996	\$ 4,221,293	46.5%
Social Service-Related Processing Ctr	\$ 1,520,051	\$ 737,417	48.5%	\$ 1,501,473	\$ 688,375	45.8%
Court Overhead	\$ 3,842,332	\$ 1,638,652	42.6%	\$ 3,764,395	\$ 1,601,052	42.5%
Juror Costs	\$ 360,000	\$ 118,174	32.8%	\$ 360,000	\$ 119,016	33.1%
Total Expenditures	\$ 27,566,349	\$ 12,791,141	46.4%	\$ 26,658,285	\$ 12,119,551	45.5%
Reserve	\$ 57,328	\$ -	0.0%	\$ -	\$ -	--
Certified Expenditures	\$ 27,623,677	\$ 12,791,141	46.3%	\$ 26,658,285	\$ 12,119,551	45.5%
Net Operating Revenues	\$ 673,294	\$ 3,025,229	449.3%	\$ -	\$ 1,308,405	--
Transfer to State Trust Fund	\$ 673,294	\$ 2,047,617	304.1%	\$ -	\$ 635,527	--
Beginning Fund Balance	\$ -	\$ -	--	\$ -	\$ 9,493	--
Ending Fund Balance	\$ -	\$ 977,612	--	\$ -	\$ 682,371	--

Pat Frank
Clerk of Circuit Court
Special Revenue Fund
Court Fee Operations
Departmental Expenditures by Character
Fiscal Year 2018
For the Six Month Period Ending March 31, 2018

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<i>Expenditures (% of year lapsed):</i>			50.0%			50.0%
Clerk's Administration						
Personnel	\$ -	\$ -		\$ -	\$ -	--
Operating	\$ -	\$ -		\$ 7,000	\$ -	0.0%
Total	\$ -	\$ -		\$ 7,000	\$ -	0.0%
Court Operations Mgmt						
Personnel	\$ 981,735	\$ 478,316	48.7%	\$ 898,901	\$ 420,239	46.8%
Operating	\$ 529,140	\$ 193,846	36.6%	\$ 500,651	\$ 205,148	41.0%
Capital	\$ -	\$ -		\$ -	\$ -	--
Reserve	\$ 57,328	\$ -	0.0%	\$ -	\$ -	--
Total	\$ 1,568,203	\$ 672,162	42.9%	\$ 1,399,552	\$ 625,387	44.7%
Jury Services						
Personnel	\$ 189,032	\$ 78,113	41.3%	\$ 209,192	\$ 89,806	42.9%
Operating	\$ 73,643	\$ 25,659	34.8%	\$ 73,643	\$ 27,900	37.9%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 262,675	\$ 103,772	39.5%	\$ 282,835	\$ 117,706	41.6%
Plant City						
Personnel	\$ 1,106,593	\$ 513,337	46.4%	\$ 1,096,153	\$ 521,386	47.6%
Operating	\$ 10,250	\$ 3,220	31.4%	\$ 10,250	\$ 2,779	27.1%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 1,116,843	\$ 516,557	46.3%	\$ 1,106,403	\$ 524,165	47.4%
Brandon & Southshore Svc Ctrs						
Personnel	\$ 466,139	\$ 227,554	48.8%	\$ 431,888	\$ 218,615	50.6%
Operating	\$ 7,885	\$ 2,487	31.5%	\$ 7,885	\$ 2,365	30.0%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 474,024	\$ 230,041	48.5%	\$ 439,773	\$ 220,979	50.2%
Records Management						
Personnel	\$ 552,864	\$ 185,525	33.6%	\$ -	\$ -	--
Operating	\$ 43,125	\$ 2,007	4.7%	\$ -	\$ -	--
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 595,989	\$ 187,532	31.5%	\$ -	\$ -	--
Title IV-D Allocated Out						
Personnel	\$ (1,252,631)	\$ (512,009)	40.9%	\$ (1,100,000)	\$ (558,020)	50.7%
Total	\$ (1,252,631)	\$ (512,009)	40.9%	\$ (1,100,000)	\$ (558,020)	50.7%
Call Center						
Personnel	\$ 909,465	\$ 437,003	48.1%	\$ 840,278	\$ 252,698	30.1%
Operating	\$ -	\$ -		\$ -	\$ -	--
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 909,465	\$ 437,003	48.1%	\$ 840,278	\$ 252,698	30.1%

Pat Frank
Clerk of Circuit Court
Special Revenue Fund
Court Fee Operations
Departmental Expenditures by Character
Fiscal Year 2018
For the Six Month Period Ending March 31, 2018

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<u>Expenditures (% of year lapsed):</u>			50.0%			50.0%
Customer Service Center						
Personnel	\$ 4,419,812	\$ 2,112,733	47.8%	\$ 4,666,575	\$ 2,252,863	48.3%
Operating	\$ 54,077	\$ 14,621	27.0%	\$ 54,077	\$ 8,059	14.9%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 4,473,889	\$ 2,127,354	47.6%	\$ 4,720,652	\$ 2,260,922	47.9%
Civil Court Processing Center						
Personnel	\$ 4,058,011	\$ 1,915,044	47.2%	\$ 3,903,628	\$ 1,822,355	46.7%
Operating	\$ 4,820	\$ 1,449	30.1%	\$ 4,820	\$ 1,499	31.1%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 4,062,831	\$ 1,916,493	47.2%	\$ 3,908,448	\$ 1,823,854	46.7%
Correspondence & Mail Processing						
Personnel	\$ -	\$ -		\$ 180,009	\$ 132,188	73.4%
Operating	\$ -	\$ -		\$ -	\$ -	--
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ -	\$ -		\$ 180,009	\$ 132,188	73.4%
Procedures & Training Center						
Personnel	\$ 728,771	\$ 331,171	45.4%	\$ 174,471	\$ 89,936	51.5%
Operating	\$ -	\$ -		\$ -	\$ -	--
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 728,771	\$ 331,171	45.4%	\$ 174,471	\$ 89,936	51.5%
Criminal Court Processing Center						
Personnel	\$ 8,945,035	\$ 4,282,864	47.9%	\$ 9,056,796	\$ 4,215,921	46.5%
Operating	\$ 16,200	\$ 3,958	24.4%	\$ 16,200	\$ 5,372	33.2%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 8,961,235	\$ 4,286,822	47.8%	\$ 9,072,996	\$ 4,221,293	46.5%
Social Service-Related Proc Ctr						
Personnel	\$ 1,494,951	\$ 726,783	48.6%	\$ 1,476,373	\$ 679,985	46.1%
Operating	\$ 25,100	\$ 10,634	42.4%	\$ 25,100	\$ 8,390	33.4%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 1,520,051	\$ 737,417	48.5%	\$ 1,501,473	\$ 688,375	45.8%
Courts Overhead						
Personnel	\$ 3,322,451	\$ 1,483,875	44.7%	\$ 3,171,172	\$ 1,486,896	46.9%
Operating	\$ 519,881	\$ 154,777	29.8%	\$ 593,223	\$ 114,156	19.2%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 3,842,332	\$ 1,638,652	42.6%	\$ 3,764,395	\$ 1,601,052	42.5%

Pat Frank
Clerk of Circuit Court
Special Revenue Fund
Court Fee Operations
Departmental Expenditures by Character
Fiscal Year 2018
For the Six Month Period Ending March 31, 2018

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<i>Expenditures (% of year lapsed):</i>			50.0%			50.0%
Excess Fees to State						
Operating	\$ 673,294	\$ 2,047,617	304.1%	\$ -	\$ 635,527	--
Total	\$ 673,294	\$ 2,047,617	304.1%	\$ -	\$ 635,527	--
Juror Costs						
Operating	\$ 360,000	\$ 118,174	32.8%	\$ 360,000	\$ 119,016	33.1%
Total	\$ 360,000	\$ 118,174	32.8%	\$ 360,000	\$ 119,016	33.1%
TOTAL	\$ 28,296,971	\$ 14,838,758	52.4%	\$ 26,658,285	\$ 12,755,078	47.8%

Pat Frank
Clerk of Circuit Court
Special Revenue Fund
Court Fine (10%) Trust Fund
Statement of Revenues and Expenditures
Fiscal Year 2018
For the Six Month Period Ending March 31, 2018

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<u>Revenue (% of year lapsed):</u>			49.2%			49.2%
Civil Traffic Fines	\$ -	\$ -		\$ 969,273	\$ 582,737	60.1%
Other Fines	\$ -	\$ -		\$ 310,581	\$ 171,394	55.2%
Interest Earnings	\$ -	\$ -		\$ 3,000	\$ 1,596	53.2%
Total Revenue	\$ -	\$ -		\$ 1,282,854	\$ 755,728	58.9%
<u>Expenditures (% of year lapsed):</u>			50.0%			50.0%
Records Management	\$ -	\$ -		\$ 654,435	\$ 207,837	31.8%
Imaging	\$ -	\$ -		\$ 266,144	\$ 122,415	46.0%
Centralized Procedures & Training	\$ -	\$ -		\$ 513,318	\$ 194,775	37.9%
Criminal Courts Processing	\$ -	\$ -		\$ 128,235	\$ 59,127	100%
Courts Overhead	\$ -	\$ -		\$ 255,260	\$ 108,566	42.5%
Non-Department Allocations	\$ -	\$ -		\$ -	\$ -	--
Total Expenditures	\$ -	\$ -		\$ 1,817,392	\$ 692,721	38.1%
Reserve	\$ -	\$ -		\$ 178,823	\$ -	
Beg Fund Balance	\$ -	\$ -		\$ 713,361	\$ 713,361	100.0%
Ending Fund Balance	\$ -	\$ -		\$ -	\$ 776,369	

This fund is not
 in use in FY 2018

**Pat Frank
 Clerk of Circuit Court
 Special Revenue Funds
 Court Fine (10%) Trust Fund
 Departmental Expenditures by Character
 Fiscal Year 2018
 For the Six Month Period Ending March 31, 2018**

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<i>Expenditures (% of year lapsed):</i>			50.0%			50.0%
Records Management						
Personnel	\$ -	\$ -		\$ 613,585	\$ 205,657	33.5%
Operating	\$ -	\$ -		\$ 40,850	\$ 2,180	5.3%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ -	\$ -		\$ 654,435	\$ 207,837	31.8%
Imaging						
Personnel	\$ -	\$ -		\$ 251,144	\$ 122,321	48.7%
Operating	\$ -	\$ -		\$ 15,000	\$ 94	0.6%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ -	\$ -		\$ 266,144	\$ 122,415	46.0%
Centralized Procedures & Training						
Personnel	\$ -	\$ -		\$ 513,318	\$ 194,775	37.9%
Operating	\$ -	\$ -		\$ -	\$ -	--
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ -	\$ -		\$ 513,318	\$ 194,775	37.9%
Criminal Courts Processing C						
Personnel	\$ -	\$ -		\$ 128,235	\$ 59,127	100%
Operating	\$ -	\$ -		\$ -	\$ -	--
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ -	\$ -		\$ 128,235	\$ 59,127	--
Courts Overhead						
Personnel	\$ -	\$ -		\$ 215,034	\$ 100,825	46.9%
Operating	\$ -	\$ -		\$ 40,226	\$ 7,741	19.2%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ -	\$ -		\$ 255,260	\$ 108,566	42.5%
Non-Departmental Allocations						
Personnel - adj to prior yr expend	\$ -	\$ -		\$ -	\$ -	--
Operating	\$ -	\$ -		\$ -	\$ -	--
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ -	\$ -		\$ -	\$ -	--
TOTAL COURT FINE	\$ -	\$ -	--	\$ 1,817,392	\$ 692,721	38.1%

This fund is not in use in FY 2018

Technology Special Revenue Funds

- **Statement of Revenue & Expenditures for both Technology Trust Funds**
- **Technology Trust Funds Department Expenditures by Character**
- **Public Records Modernization Trust Fund Analysis**

**Pat Frank
Clerk of Circuit Court
Special Revenue Funds
Court Technology & Public Records Modernization Trust Funds
Statement of Revenues and Expenditures
Fiscal Year 2018
For the Six Month Period Ending March 31, 2018**

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<u>Court Technology</u>						
<u>Revenue (% of year lapsed):</u>			49.2%			49.2%
Recording Fees	\$ 2,125,400	\$ 1,008,545	47.5%	\$ 2,001,383	\$ 1,031,727	51.6%
Interest Earnings	\$ 11,000	\$ 6,457	58.7%	\$ 5,800	\$ 5,352	92.3%
Federal Grant - CCIS Interface	\$ -	\$ -		\$ 88,433	\$ 88,433	100.0%
Total Revenue	\$ 2,136,400	\$ 1,015,002	47.5%	\$ 2,095,616	\$ 1,125,512	53.7%
<u>Expenditures (% of year lapsed):</u>			50.0%			50.0%
Courts IT Projects - CCIS Interface	\$ -	\$ -		\$ 5,429	\$ 5,426	99.9%
Courts IT Projects	\$ 100,000	\$ 20,635	20.6%	\$ 121,300	\$ 685,913	565.5%
Court IT - Civil	\$ 1,712,527	\$ 703,728	41.1%	\$ 1,760,845	\$ 705,035	40.0%
Total Expenditures	\$ 1,812,527	\$ 724,362	40.0%	\$ 1,887,574	\$ 1,396,374	74.0%
Beg Fund Balance	\$ 2,007,602	\$ 2,007,602	100.0%	\$ 1,690,241	\$ 1,690,241	100.0%
Ending Fund Balance	\$ 2,331,475	\$ 2,298,242	98.6%	\$ 1,898,283	\$ 1,419,378	74.8%
<u>Public Records Modernization</u>						
<u>Revenue (% of year lapsed):</u>			49.2%			49.2%
Recording Fees	\$ 699,735	\$ 335,410	47.9%	\$ 660,442	\$ 339,677	51.4%
Interest Earnings	\$ 20,000	\$ 9,586	47.9%	\$ 15,000	\$ 9,531	63.5%
Total Revenue	\$ 719,735	\$ 344,996	47.9%	\$ 675,442	\$ 349,208	51.7%
<u>Expenditures (% of year lapsed):</u>			50.0%			50.0%
IT Technology Projects	\$ 683,084	\$ 160,393	23.5%	\$ 1,324,521	\$ 163,002	12.3%
Total Expenditures	\$ 683,084	\$ 160,393	23.5%	\$ 1,324,521	\$ 163,002	12.3%
Beg Fund Balance	\$ 3,211,294	\$ 3,211,294	100.0%	\$ 3,338,718	\$ 3,338,718	100.0%
Ending Fund Balance	\$ 3,247,945	\$ 3,395,897	104.6%	\$ 2,689,639	\$ 3,524,925	131.1%

Pat Frank
Clerk of Circuit Court
Special Revenue Funds
Court Technology & Public Records Modernization Trust Funds
Expenditures by Character
Fiscal Year 2018
For the Six Month Period Ending March 31, 2018

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<u>Court Technology</u>						
<u>Expenditures (% of year lapsed):</u>			50.0%			50.0%
<u>Courts IT Projects</u>						
Personnel - CCIS Interface	\$ -	\$ -		\$ 5,429	\$ 5,426	99.9%
Operating - Odyssey Upgrade	\$ 100,000	\$ 20,635	20.6%	\$ 121,300	\$ -	0%
Capital	\$ -	\$ -		\$ -	\$ 685,913	100.0%
Total	\$ 100,000	\$ 20,635	20.6%	\$ 126,729	\$ 691,339	545.5%
<u>Court MIS - Civil</u>						
Personnel	\$ 952,511	\$ 417,448	43.8%	\$ 963,070	\$ 392,676	40.8%
Operating	\$ 635,124	\$ 284,988	44.9%	\$ 637,516	\$ 293,704	46.1%
Capital	\$ 124,892	\$ 1,291	1.0%	\$ 160,259	\$ 18,655	11.6%
Total	\$ 1,712,527	\$ 703,728	41.1%	\$ 1,760,845	\$ 705,035	40.0%
<u>TOTAL COURT TECHNOLOGY</u>						
	\$ 1,812,527	\$ 724,362	40.0%	\$ 1,887,574	\$ 1,396,374	74.0%
<u>Public Records Modernization</u>						
<u>IT Technology Projects</u>						
Operating	\$ 626,084	\$ 167,972	26.8%	\$ 699,521	\$ 107,026	15.3%
Capital	\$ 57,000	\$ (7,579)	-13.3%	\$ 625,000	\$ 55,976	9.0%
Total	\$ 683,084	\$ 160,393	23.5%	\$ 1,324,521	\$ 163,002	12.3%
<u>TOTAL PUBLIC RECORDS TECH</u>						
	\$ 683,084	\$ 160,393	23.5%	\$ 1,324,521	\$ 163,002	12.3%

Details on the projects budgeted or expended in this fund in FY 18 are shown on the next page.

**Public Records Modernization Trust Fund (PRT) Analysis
IT Projects Funding for Fiscal Year 2017
As of March 31, 2018**

Projects	Purchase Order #	CARF	Approved Budget	Current Yr Expenditures	Encumbrances	Balance
Beginning Fund Balance, 10-1-2017						\$ 3,211,294
PROJECTS CARRIED FORWARD FROM FY2016:						
Appssurance (EBS)	316200029	14-169	\$ 28,490	\$ 10,600	\$ 17,890	\$ -
PROJECTS CARRIED FORWARD FROM FY2017:						
IVR Roadmap Implementation	317200346	17-078	\$ 119,333	\$ 119,333	\$ -	\$ -
PSOC Data Center:			\$ 960			
UPS system at PC Courthouse	317200980	17-197		\$ 960		
<i>PSOC Data Center remaining balance:</i>						\$ -
PROJECTS APPROVED IN FY2018:						
IVR Solution Phase 2			\$ 504,300		\$ 454,846	\$ 49,454
IT Security Practices/Vulnerabilities Assessment	318200338	18-080	\$ 29,500	\$ 29,500	\$ -	\$ -
Subtotal for Approved Projects			\$ 682,583	\$ 160,393	\$ 472,736	\$ 49,454
Ending Fund Balance as of 3-31-2018						\$ 3,395,897
Total Funds Available (ending fund balance - encumbrances)			\$ 3,931,029			\$ 2,923,161
Uncommitted Reserves (total funds available - amount committed)			\$ 3,248,446			\$ 2,873,707

Revenue

- **Revenue Detail for General Government & Court-Related operations**
- **General Government Revenue 4-year comparison**
- **Court-Related Revenue 4-year comparison**

Pat Frank
Clerk of Circuit Court
General Fund
Revenue Detail - General Government & Court Related
Fiscal Year 2018
For the Six Month Period Ending March 31, 2018

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Y-T-D Actual	Increase/ (Decrease)	% Change
Revenues (% of year lapsed):			49.2%			
<u>General Government</u>						
Official Records						
Recording Charges	\$ 4,800,900	\$ 2,283,180	47.6%	\$ 2,330,533	\$ (47,354)	-2.0%
Other Charges	\$ 132,500	\$ 57,989	43.8%	\$ 64,320	\$ (6,331)	-9.8%
Copying Charges	\$ 144,700	\$ 65,189	45.1%	\$ 70,267	\$ (5,078)	-7.2%
Certifying Charges	\$ 124,600	\$ 65,118	52.3%	\$ 60,495	\$ 4,623	7.6%
Microfilm Charges	\$ 73,600	\$ 28,644	38.9%	\$ 35,742	\$ (7,098)	-19.9%
Mortgage Doc Stamps Comm.	\$ 277,000	\$ 119,966	43.3%	\$ 134,454	\$ (14,488)	-10.8%
Intangible Tax Commission	\$ 160,600	\$ 61,971	38.6%	\$ 77,981	\$ (16,010)	-20.5%
Deed Doc Stamp Commission	\$ 448,200	\$ 225,097	50.2%	\$ 217,568	\$ 7,528	3.5%
Domestic Partner Registry	\$ 9,000	\$ 3,475	38.6%	\$ 4,350	\$ (875)	-20.1%
Total	\$ 6,171,100	\$ 2,910,628	47.2%	\$ 2,995,711	\$ (85,083)	-2.8%
Marriage License						
Marriage License Revenue	\$ 398,200	\$ 183,936	46.2%	\$ 193,312	\$ (9,376)	-4.9%
Marriage Ceremonies	\$ 135,300	\$ 59,160	43.7%	\$ 65,700	\$ (6,540)	-10.0%
Marriage Photo Fees	\$ 115	\$ 11	9.7%	\$ 56	\$ (45)	-80.0%
Total	\$ 533,615	\$ 243,107	45.6%	\$ 259,068	\$ (15,961)	-6.2%
Tax Deeds						
Copying Charges	\$ 2,700	\$ 2,627	97.3%	\$ 1,300	\$ 1,327	102.1%
Tax Deed Fees	\$ 42,500	\$ 19,832	46.7%	\$ 20,621	\$ (789)	-3.8%
Registry Fees	\$ 31,500	\$ 32,235	102.3%	\$ 15,289	\$ 16,946	110.8%
Total	\$ 76,700	\$ 54,694	71.3%	\$ 37,209	\$ 17,485	47.0%
Non-Departmental						
Title IV-D Reimb. for CGD	\$ 1,252,631	\$ 498,417	39.8%	\$ 545,248	\$ (46,831)	-8.6%
Other Charges	\$ 16,900	\$ 7,561	44.7%	\$ 8,217	\$ (657)	-8.0%
Copying Charges	\$ -	\$ 37		\$ 182	\$ (145)	-79.8%
Probation Service Fee	\$ 87,600	\$ 42,999	49.1%	\$ 42,523	\$ 476	1.1%
Adult Pre-Arrest Prog Clerk Fee	\$ 5,000	\$ 4,889	97.8%	\$ -	\$ 4,889	100.0%
Child Support Fees - Title IV-D	\$ 26,300	\$ 13,592	51.7%	\$ 12,772	\$ 820	6.4%
Investment Management Fee	\$ 13,200	\$ 6,067	46.0%	\$ 6,393	\$ (326)	-5.1%
Return Check Fee	\$ 8,200	\$ 3,806	46.4%	\$ 3,998	\$ (191)	-4.8%
Interest on Overnight	\$ 15,600	\$ 5,376	34.5%	\$ 7,564	\$ (2,189)	-28.9%
Prior Year Expenditure Refund	\$ -	\$ -		\$ -	\$ -	--
Adjustment To Prior Year Rev	\$ -	\$ -		\$ -	\$ -	--
Settlements/Restitution	\$ -	\$ 5,549		\$ 5,554	\$ (5)	-0.1%
Total	\$ 1,425,431	\$ 588,293	41.3%	\$ 632,451	\$ (44,159)	-7.0%

Pat Frank
Clerk of Circuit Court
General Fund
Revenue Detail - General Government & Court Related
Fiscal Year 2018
For the Six Month Period Ending March 31, 2018

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Y-T-D Actual	Increase/ (Decrease)	% Change
Revenues (% of year lapsed):			49.2%			
Passports						
Passport Fees	\$ 257,800	\$ 85,700	33.2%	\$ 125,177	\$ (39,477)	-31.5%
Passport Photo Fees	\$ 37,300	\$ 11,342	30.4%	\$ 18,128	\$ (6,786)	-37.4%
Passport Express Fees	\$ 5,900	\$ 2,635	44.7%	\$ 2,904	\$ (269)	-9.3%
Total	\$ 301,000	\$ 99,677	33.1%	\$ 146,209	\$ (46,531)	-31.8%
IT Service Charge						
Web Subscription Revenue	\$ 20,000	\$ 9,375	46.9%	\$ 9,825	\$ (450)	-4.6%
Total	\$ 20,000	\$ 9,375	46.9%	\$ 9,825	\$ (450)	-4.6%
Total Gen. Govt. Revenue	\$ 8,527,846	\$ 3,905,775	45.8%	\$ 4,080,474	\$ (174,699)	-4.3%

Court Revenue (effective June 1, 2013 Court Revenue is retained locally)

Summary						
Fines	\$ 5,760,895	\$ 2,653,197	46.1%	\$ 2,080,577	\$ 572,621	27.5%
Forfeitures	\$ 1,000,000	\$ 323,930	32.4%	\$ 267,789	\$ 56,141	21.0%
Filing Fees	\$ 9,635,700	\$ 6,028,743	62.6%	\$ 4,666,325	\$ 1,362,419	29.2%
Filing Fees - \$80	\$ 2,015,760	\$ 1,234,263	61.2%	\$ 1,019,342	\$ 214,921	21.1%
Service Charges	\$ 4,640,975	\$ 1,828,573	39.4%	\$ 2,426,884	\$ (598,311)	-24.7%
Interest on Overnight	\$ 26,850	\$ 9,633	35.9%	\$ 8,348	\$ 1,285	15.4%
Court Costs	\$ 4,615,900	\$ 2,152,727	46.6%	\$ 2,291,023	\$ (138,296)	-6.0%
Clerk Admin Fee	\$ -	\$ 616,326		\$ -	\$ 616,326	100.0%
Proof of Compliance	\$ -	\$ 448		\$ -	\$ 448	100.0%
Civil Traffic Court Costs	\$ -	\$ 225,589		\$ -	\$ 225,589	100.0%
Indigent Civil Def Trust Fee	\$ -	\$ 20		\$ -	\$ 20	100.0%
Summons Fee	\$ -	\$ 485,552		\$ -	\$ 485,552	100.0%
Sub-total	\$ 27,696,080	\$ 15,559,002	56.2%	\$ 12,760,289	\$ 2,798,713	21.9%
State Funding - CCOC	\$ -	\$ -		\$ 413,483	\$ (413,483)	-100.0%
State Funding - Jurors	\$ 600,891	\$ 257,369	42.8%	\$ 254,185	\$ 3,184	1.3%
Total	\$ 28,296,971	\$ 15,816,371	55.9%	\$ 13,427,956	\$ 2,388,415	17.8%

Collections						
Service Charges	\$ 15,600	\$ 10,098	64.7%	\$ 8,478	\$ 1,620	19.1%
Total	\$ 15,600	\$ 10,098	64.7%	\$ 8,478	\$ 1,620	19.1%

**Pat Frank
Clerk of Circuit Court
General Fund
Revenue Detail - General Government & Court Related
Fiscal Year 2018
For the Six Month Period Ending March 31, 2018**

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Y-T-D Actual	Increase/ (Decrease)	% Change
Revenues (% of year lapsed):			49.2%			
Appeals						
Filing Fees	\$ -	\$ -		\$ -	\$ -	--
Service Charges	\$ 57,000	\$ 37,218	65.3%	\$ 30,968	\$ 6,250	20.2%
Total	\$ 57,000	\$ 37,218	65.3%	\$ 30,968	\$ 6,250	20.2%
Probate						
Filing Fees	\$ 653,000	\$ 353,170	54.1%	\$ 323,892	\$ 29,278	9.0%
Filing Fees - \$80	\$ 4,720	\$ 2,720	57.6%	\$ 1,680	\$ 1,040	61.9%
Service Charges	\$ 94,600	\$ 53,395	56.4%	\$ 51,417	\$ 1,978	3.8%
Summons Fee	\$ -	\$ 110		\$ -	\$ 110	100.0%
Total	\$ 752,320	\$ 409,395	54.4%	\$ 376,989	\$ 32,406	8.6%
Circuit Criminal						
Filing Fees	\$ 600	\$ 397	66.2%	\$ 600	\$ (203)	-33.8%
Filing Fees - Appeals \$80	\$ 1,920	\$ 1,203	62.7%	\$ -	\$ 1,203	100.0%
Service Charges	\$ 95,500	\$ 45,737	47.9%	\$ 51,932	\$ (6,195)	-11.9%
Criminal Court Costs	\$ 371,800	\$ 192,333	51.7%	\$ 184,436	\$ 7,897	4.3%
10% Circuit Criminal Fines	\$ 25,500	\$ 11,550	45.3%	\$ -	\$ 11,550	100.0%
Criminal Fines	\$ 213,520	\$ 91,371	42.8%	\$ 103,867	\$ (12,496)	-12.0%
Total	\$ 708,840	\$ 342,592	48.3%	\$ 340,835	\$ 1,757	0.5%
County Criminal						
Filing Fees	\$ 51,200	\$ 28,344	55.4%	\$ 25,410	\$ 2,934	11.5%
Service Charges	\$ 76,950	\$ 39,695	51.6%	\$ 41,831	\$ (2,136)	-5.1%
Criminal Court Costs	\$ 168,000	\$ 122,812	73.1%	\$ 83,467	\$ 39,344	47.1%
Civil Court Costs	\$ 2,400	\$ 886	36.9%	\$ 1,041	\$ (155)	-14.9%
Civil Fines	\$ 52,500	\$ 64,518	122.9%	\$ 26,030	\$ 38,488	147.9%
10% Fines-County Criminal	\$ 40,600	\$ 18,661	46.0%	\$ -	\$ 18,661	100.0%
10% Fines-Animal Control	\$ 5,800	\$ 7,058	121.7%	\$ -	\$ 7,058	100.0%
10% Fines-Municipal Ordinances	\$ 7,500	\$ 6,200	82.7%	\$ -	\$ 6,200	100.0%
Criminal Fines	\$ 292,050	\$ 160,561	55.0%	\$ 134,859	\$ 25,701	19.1%
Total	\$ 697,000	\$ 448,735	64.4%	\$ 312,638	\$ 136,098	43.5%
Indigency Screening						
Service Charges	\$ 4,900	\$ 2,781	56.8%	\$ 2,654	\$ 127	4.8%
Total	\$ 4,900	\$ 2,781	56.8%	\$ 2,654	\$ 127	4.8%

Pat Frank
Clerk of Circuit Court
General Fund
Revenue Detail - General Government & Court Related
Fiscal Year 2018
For the Six Month Period Ending March 31, 2018

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Y-T-D Actual	Increase/ (Decrease)	% Change
Revenues (% of year lapsed):			49.2%			
Traffic						
Filing Fees	\$ 5,350	\$ 2,064	38.6%	\$ 2,652	\$ (588)	-22.2%
Service Charges	\$ 1,825,325	\$ 794,770	43.5%	\$ 905,360	\$ (110,591)	-12.2%
Criminal Court Costs	\$ 749,700	\$ 353,782	47.2%	\$ 371,865	\$ (18,083)	-4.9%
Civil Court Costs	\$ 3,324,000	\$ 1,482,915	44.6%	\$ 1,650,214	\$ (167,300)	-10.1%
10% Fines Civil Traffic	\$ 1,174,800	\$ 428,873	36.5%	\$ -	\$ 428,873	100.0%
10% Fines Criminal Traffic	\$ 266,200	\$ 134,901	50.7%	\$ -	\$ 134,901	100.0%
Civil Fines	\$ 1,393,200	\$ 572,009	41.1%	\$ 691,020	\$ (119,011)	-17.2%
Criminal Fines	\$ 2,289,225	\$ 1,157,052	50.5%	\$ 1,124,793	\$ 32,259	2.9%
Clerk Admin Fee	\$ -	\$ 616,326		\$ -	\$ 616,326	100.0%
Proof of Compliance	\$ -	\$ 448		\$ -	\$ 448	100.0%
Civil Traffic Court Costs	\$ -	\$ 225,589		\$ -	\$ 225,589	100.0%
Total	\$ 11,027,800	\$ 5,768,728	52.3%	\$ 4,745,905	\$ 1,022,823	21.6%
Juvenile						
Filing Fees	\$ 25,500	\$ 13,570	53.2%	\$ 12,650	\$ 920	7.3%
Filing Fees - \$80	\$ 17,760	\$ 9,440	53.2%	\$ 8,800	\$ 640	7.3%
Service Charges	\$ 16,200	\$ 8,169	50.4%	\$ 8,087	\$ 82	1.0%
Indigent Civil Def Trust Fee	\$ -	\$ 20		\$ -	\$ 20	100.0%
Total	\$ 59,460	\$ 31,199	52.5%	\$ 29,537	\$ 1,662	5.6%
County Civil						
Filing Fees	\$ 6,556,800	\$ 4,444,610	67.8%	\$ 3,252,188	\$ 1,192,422	36.7%
Filing Fees - \$80	\$ 776,240	\$ 597,494	77.0%	\$ 384,997	\$ 212,497	55.2%
Service Charges	\$ 77,800	\$ 43,338	55.7%	\$ 40,506	\$ 2,832	7.0%
Civil Fines	\$ -	\$ (7)		\$ 7	\$ (14)	-200.0%
Summons Fee	\$ -	\$ 359,640		\$ -	\$ 359,640	100.0%
Total	\$ 7,410,840	\$ 5,445,074	73.5%	\$ 3,677,698	\$ 1,767,376	48.1%
Family Law						
Filing Fees	\$ 854,100	\$ 424,512	49.7%	\$ 307,857	\$ 116,654	37.9%
Filing Fees - \$80	\$ 417,600	\$ 209,785	50.2%	\$ 204,985	\$ 4,800	2.3%
Service Charges	\$ 377,000	\$ 193,247	51.3%	\$ 198,319	\$ (5,072)	-2.6%
Summons Fee	\$ -	\$ 15,064		\$ -	\$ 15,064	100.0%
Total	\$ 1,648,700	\$ 842,608	51.1%	\$ 711,162	\$ 131,446	18.5%

Pat Frank
Clerk of Circuit Court
General Fund
Revenue Detail - General Government & Court Related
Fiscal Year 2018
For the Six Month Period Ending March 31, 2018

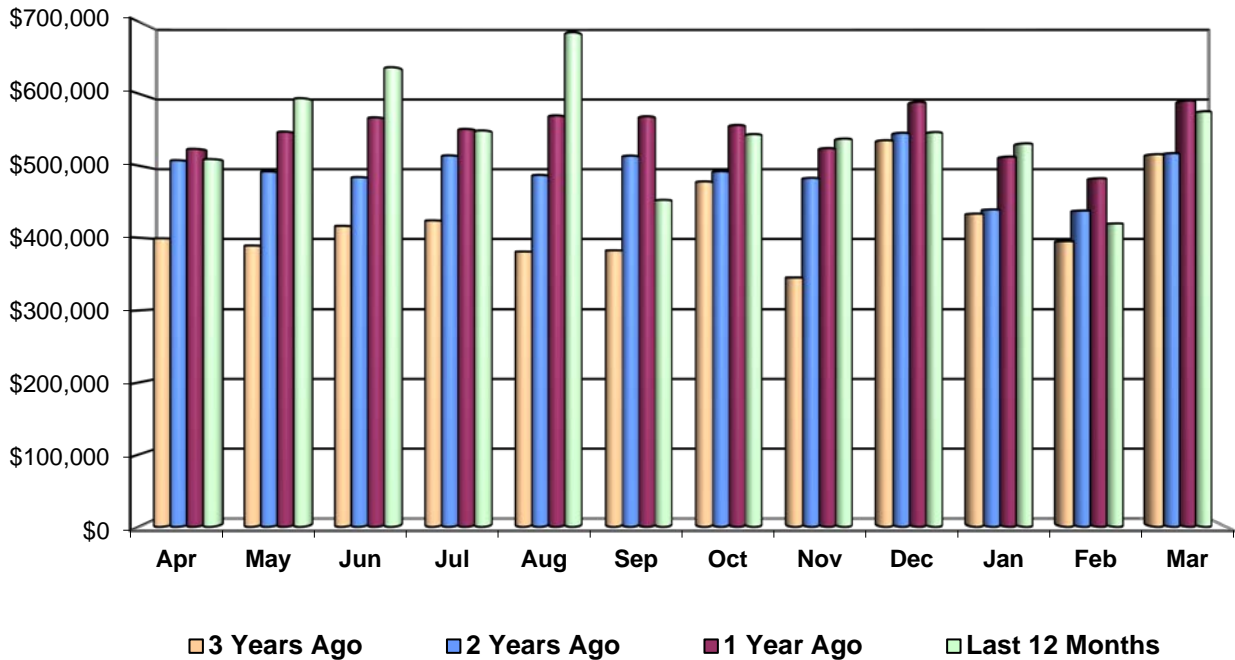
	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Y-T-D Actual	Increase/ (Decrease)	% Change
Revenues (% of year lapsed):			49.2%			
Circuit Civil						
Filing Fees	\$ 1,489,150	\$ 762,076	51.2%	\$ 741,075	\$ 21,001	2.8%
Filing Fees - \$80	\$ 797,520	\$ 413,620	51.9%	\$ 418,880	\$ (5,260)	-1.3%
Service Charges	\$ 2,000,000	\$ 600,125	30.0%	\$ 1,087,331	\$ (487,207)	-44.8%
Civil Court Cost	\$ -	\$ -		\$ -	\$ -	--
Civil Fines	\$ -	\$ 450		\$ -	\$ 450	100.0%
Summons Fee	\$ -	\$ 110,739		\$ -	\$ 110,739	100.0%
Total	\$ 4,286,670	\$ 1,887,010	44.0%	\$ 2,247,287	\$ (360,277)	-16.0%
Non-Departmental						
Interest Earnings	\$ 26,850	\$ 9,633	35.9%	\$ 8,348	\$ 1,285	15.4%
Service Charges	\$ 100	\$ -	0.0%	\$ -	\$ -	--
Forfeitures	\$ 1,000,000	\$ 323,930	32.4%	\$ 267,789	\$ 56,141	21.0%
Total	\$ 1,026,950	\$ 333,563	32.5%	\$ 276,137	\$ 57,426	20.8%
Total Court Fee Revenue	\$ 27,696,080	\$ 15,559,002	56.2%	\$ 12,760,289	\$ 2,798,713	21.9%

Pat Frank
Clerk of Circuit Court
General Fund Recording Related Fees
For the Six Month Period Ending March 31, 2018

Recording Revenue Comparison
Last Four Years By Month

	3 Years Ago	2 Years Ago	1 Year Ago	Last 12 Months	Change From Prior Month
Apr	\$ 399,248	\$ 507,533	\$ 523,347	\$ 509,143	\$ (81,325)
May	\$ 389,125	\$ 492,106	\$ 547,067	\$ 593,535	\$ 84,392
Jun	\$ 416,431	\$ 484,147	\$ 566,990	\$ 636,564	\$ 43,029
Jul	\$ 424,043	\$ 514,269	\$ 550,910	\$ 548,721	\$ (87,843)
Aug	\$ 380,795	\$ 487,150	\$ 569,653	\$ 685,033	\$ 136,312
Sep	\$ 382,458	\$ 513,843	\$ 568,407	\$ 452,511	\$ (232,522)
Oct	\$ 478,103	\$ 492,332	\$ 556,358	\$ 543,736	\$ 91,225
Nov	\$ 344,698	\$ 482,983	\$ 524,313	\$ 537,513	\$ (6,223)
Dec	\$ 535,290	\$ 545,596	\$ 588,565	\$ 546,507	\$ 8,994
Jan	\$ 433,371	\$ 439,259	\$ 512,524	\$ 530,816	\$ (15,691)
Feb	\$ 395,211	\$ 437,724	\$ 482,551	\$ 419,799	\$ (111,017)
Mar	\$ 515,909	\$ 517,355	\$ 590,468	\$ 575,365	\$ 155,566

Recording Revenue Comparison
Last Four Years By Month



Pat Frank
Clerk of Circuit Court
Court Operations Revenue
For the Six Month Period Ending March 31, 2018

Courts Revenue Comparison
Last Four Years By Month

	3 Years Ago	2 Years Ago	1 Year Ago	Last 12 Months	Change From Prior Month
Apr	\$ 2,295,258	\$ 2,230,607	\$ 2,002,044	\$ 1,977,789	\$ (773,301)
May	\$ 2,342,422	\$ 1,960,407	\$ 2,042,818	\$ 2,181,258	\$ 203,469
Jun	\$ 2,451,475	\$ 2,392,557	\$ 2,324,159	\$ 2,654,920	\$ 473,662
Jul	\$ 2,353,203	\$ 2,115,387	\$ 1,909,689	\$ 2,057,950	\$ (596,970)
Aug	\$ 2,164,074	\$ 1,889,755	\$ 2,134,646	\$ 2,473,377	\$ 415,427
Sep	\$ 2,375,727	\$ 2,646,820	\$ 2,691,304	\$ 2,321,529	\$ (151,848)
Oct	\$ 2,065,722	\$ 1,892,694	\$ 1,940,158	\$ 2,287,945	\$ (33,584)
Nov	\$ 1,592,520	\$ 1,759,393	\$ 1,757,104	\$ 2,326,914	\$ 38,969
Dec	\$ 2,051,142	\$ 2,182,667	\$ 2,001,260	\$ 2,361,877	\$ 34,963
Jan	\$ 2,038,887	\$ 1,884,307	\$ 2,227,337	\$ 2,769,939	\$ 408,062
Feb	\$ 2,208,998	\$ 2,213,404	\$ 2,083,340	\$ 2,663,505	\$ (106,434)
Mar	\$ 2,377,792	\$ 2,511,737	\$ 2,751,090	\$ 3,148,822	\$ 485,317

Court Operations Revenue Comparison
Last Four Years By Month

