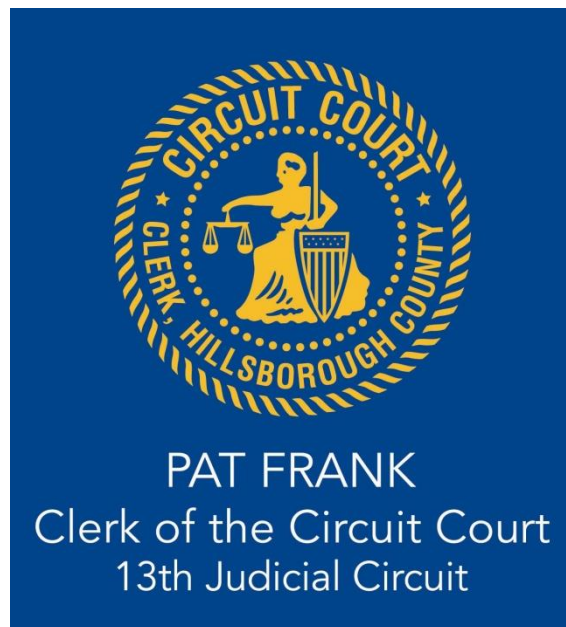


**Pat Frank
Clerk of Circuit Court**

**Monthly Budget Report
October 31, 2017**



**Administrative & Departmental
Budget Reports**

NOTE: PDF bookmarks are available to assist in viewing the report.
Click the bookmark icon on the left pane to display them.

Pat Frank
Clerk of Circuit Court
Revenue & Expense Summary
For the Period Ending 10/31/17

Introduction

Purpose of Report:

This report, which includes information as of October 31, 2017, is prepared by the Clerk's Budget Manager as a monthly summary of revenues and other sources, and of expenditures and other uses, for the General Fund, Court Operations Special Revenue Fund, Public Records Modernization Trust Fund, and Public Records Court Technology Trust Fund. The primary purpose of this monthly report is to identify potential problem areas in the budget. Such areas include projected budget shortfalls that may not be accommodated from within the department's approved operating budget. These potential budget shortfalls may require supplemental appropriations from other areas of the Clerk's overall budget. Positive areas of budgetary performance such as receipts in excess of budgeted revenues or expenditure rates that are below the percent of year lapsed for appropriations may also be addressed in this report but are not the primary emphasis.

Schedules and Related Data:

The schedules included in this report are formatted in such a way to assist in identifying abnormal trends in both revenues and expenditures. The report shows actual revenue and expenditures as a percent of budget, which when compared to the percent of year elapsed, will give a general idea as to how actual year-to-date revenues and expenditures are tracking against their respective budgets. It also reflects the percentage of revenues received and expenditures paid for both FY 2018 and the same period for FY 2017. This presentation will show unusual trends between the two years.

Revenues reflected in this report represent actual cash receipts. Expenditures reflected in this report include actual expenditures as well as accruals for personnel costs and certain operating expenses where goods or services are received but not yet invoiced.

Unaudited financial data is obtained from the Oracle E-Business Suite accounting system, which is used to account for the financial resources of the Clerk of the Circuit Court. The Clerk generally operates on a cash basis of accounting during the year, closing each month's financial records without accruals for outstanding revenues or expenditures. However, in an effort to reflect more timely financial information to the Clerk's Administration, this report accrues all personnel services costs through the last work day of the month as well as certain operating costs where receiving has been completed in the Purchasing subledger but a vendor's invoice has not yet been entered in the Payables subledger. The Clerk reports all funds at year-end on a

modified accrual basis of accounting, taking into consideration outstanding transactions in accordance with generally accepted accounting principles (GAAP) for state and local government.

Revenues and Other Sources

Based on the number of days open, the “target” percent for the collection of revenues compared to budget is 8.8% for October 31, 2017 and 8.4% for October 31, 2016. These percentages represent the best guide to evaluating revenues and identifying potential areas where the budget may not be realized.

Expenditures and Other Uses

Based on the number of days paid, the “target” percent for the accrual of expenses compared to budget is 8.5% for October 31, 2017 and 8.1% for October 31, 2016. Since the most significant portion of costs is reflected in personnel services, these percentages represent the best guide to evaluating expenditures and identifying potential areas where the budget may be overspent.

Overview

Overall, our funding sources reflected strong financial performance. The chart below summarizes the balance in each fund as of October 31, 2017.

Fund	Balance
Board Funded General Fund	\$ 2,172 surplus
General Government General Fund	\$ 28,519 surplus
Court Operations Special Revenue Fund	\$ 218,724 surplus
Public Records Modernization Trust Fund	\$3.26 million surplus
Public Records Court Technology Trust Fund	\$1.97 million surplus

Details by Fund / Division

General Fund

Board-funded Operations:

Revenues from Board-funded operations represent the most reliable revenue stream of any of the funding sources. One-twelfth of the approved Board funding is distributed to the Clerk each month.

Expenditures were at 8.3% percent of budget as opposed to 7.5% last year. There are no Board-funded departments whose expenditure activity is above the “target” percent of 8.5%. However, IT operating and capital expenditures are above the target for October, resulting in a higher portion of costs allocated to the Board funding (12%). There is no cause for concern at this time.

Board-funded operations has a surplus of **\$2,172.**

General Government Operations:

Revenues from General Government operations (recording, marriage licenses, tax deeds, and passports) are meeting budgeted expectations. Through October, collections were \$632,610 and represent 7.4% of the \$8,527,846 budget. This is a 1.8% **decrease** compared to \$644,504 for the same period last year.

Expenditures were at 7.3% percent of budget as opposed to 7.2% last year. There are no General Government Departments whose expenditure activity is above the “target” percent of 8.5%. However, IT operating and capital expenditures are above the target for October, resulting in a higher portion of costs allocated to General Government funding (12%). There is no cause for concern at this time.

General Government operations has a surplus of **\$28,519.**

Allocated Departments:

Revenues associated with allocated departments come from the allocation of related expenses to specific operational areas of the budget. They are allocated based on full-time equivalent employees (FTE). For FY 2018, administrative overhead and IT departments are allocated based on the following percentages:

Funding Source	Admin Overhead	IT
Board Funded	18.61%	69.43%
General Government	10.43%	15.93%
Court Operations	70.96%	N/A
Court Technology Trust Fund	N/A	14.64%

Expenditures were at 10.2% percent of budget as opposed to 8.6% last year. Detail information on the Allocated Departments whose expenditure activity is above the “target” expenditure rate of 8.5% is presented below.

- **Court Solutions and Support** (28.2%) - The higher than normal rate of expenditure in this department is in the operating expense budget. The computer software maintenance agreement for the Odyssey Court System was paid in October for the year. This single expenditure represents 67% of this department’s operating budget. This will make the expenditure rate high at the beginning of the year and it will remain high throughout the year. The rate will gradually decline as the year progresses. There is no cause for concern at this time.
- **Enterprise Technical Support** (14.8%) – The higher than normal rate of expenditure in this department is in the capital budget. We received and paid for 300 laptops in FY 17, totaling \$302,120. The laptops were then returned to the vendor but we have not received a full credit from the vendor. This expenditure rolled forward to FY18 and is accounting for 50% of the department’s capital budget. Once the department manager obtains a full credit from the vendor, this over-budget issue will be resolved. **[Note: Credit for all but 20 laptops was received & applied in November, which will appear on next month’s report].**

Court Operations Special Revenue Fund

Revenue from Court operations is meeting expectations (8.6%). Through October, collections were \$2,287,945, which is a 17.9% increase compared to \$1,940,158 last year. Approximately \$125,000 of this increase is due to our implementation of the Holland and Knight legal opinion on October 15, redirecting revenues from the Florida Department of Revenue to Clerk’s Revenue.

In addition to our collections, we have received \$112,300 in juror funding to supplement Court revenues. This brings our total Court Revenue from all sources to \$2,400,245.

Expenditures were at 7.8% percent of budget as opposed to 7.9% last year. The fund has a current surplus balance of **\$218,724**. Detail information on the Court Operations Departments whose expenditure activity is above the “target” expenditure rate of 8.5% is presented below.

- **Procedures & Training Center** (9.1%) - The higher than normal rate of expenditure in this department is in the personnel expense budget. A long-time employee entered the DROP program in October resulting in a large PTO payout. Retirement costs are also higher than budgeted due to the DROP enrollment. This may require a budget amendment to correct if the department does not have any vacancies during the year. There is no cause for concern at this time.

Public Records Modernization Trust Fund

Per Section 28.24(12)(d) Florida Statutes, an additional service charge is paid to the clerk of the circuit court for deposit in the Public Records Modernization Trust Fund for each instrument listed in s. [28.222](#), except judgments received from the courts and notices of lis pendens, recorded in the official records:

- 1. First page 1.00
- 2. Each additional page 0.50

Said funds are held in trust by the clerk and used exclusively for equipment and maintenance of equipment, personnel training, and technical assistance in modernizing the public records system of the office. These funds may not be used for the payment of travel expenses, membership dues, bank charges, staff-recruitment costs, salaries or benefits of employees, construction costs, general operating expenses, or other costs not directly related to obtaining and maintaining equipment for public records systems or for the purchase of furniture or office supplies and equipment not related to the storage of records.

Through October, revenue in the amount of \$58,540 has been received from this recording fee representing 8.4% of the budget of \$699,735. The rate of expenditure is 2.2% of budget. The fund balance has **increased** by **\$48,864** so far during this year.

Details on the projects budgeted and expended in this fund in FY 18 are found on page [35](#).

Public Records Court Technology Trust Fund

Per Section 28.24(12)(e) Florida Statutes, an additional service charge of \$4 per page is paid to the clerk of the circuit court for each instrument listed in s. [28.222](#), except judgments received from the courts and notices of lis pendens, recorded in the official records. From the additional \$4 service charge collected, \$1.90 is retained by the clerk and deposited in this Trust Fund. Proceeds from this fee are used exclusively for funding court-related technology needs of the clerk as defined in s. [29.008](#)(1)(f)2. and (h).

Through October, revenue in the amount of \$176,615 has been received from this recording fee representing 8.3% of the budget of \$2,125,400.

This fund includes an appropriation of \$1,712,527 representing the IT allocation of costs directly attributed to the automation support services for the **civil** courts. As of October 31, the rate of expenditure is 11.3% of budget. The fund balance has **decreased** **(\$28,089)** so far during this year.

Foreclosure Public Education Fund

Per Section [45.035](#)(2) (a) Florida Statutes, the Clerk may withhold the sum of \$28 from the surplus of judicial sales proceeds. This funding may only be used for purposes of educating the public as to the rights of homeowners regarding foreclosure proceedings.

The fund activity for FY 2018 is summarized below:

	Amount
Beginning Fund Balance	\$25,354
YTD Judicial Sale Proceeds	\$ 224
YTD Interest earned	\$ 10
YTD Expenditures	(\$5,700)
Ending Fund Balance	\$19,888

Fund Summary Pages

- **Summary of Financial Activity for BOCC Funded and General Government Operations**
- **Summary of Financial Activity for Court Fee Operations and Court Fine (10%) Trust Fund**
- **Summary of Financial Activity for Public Records Court Technology Trust Fund and Public Records Modernization Trust Fund**

**Pat Frank
Clerk of Circuit Court
General Fund
Summary of Financial Activity by Funding Source
Fiscal Year 2018
For the One Month Period Ending October 31, 2017**

% of Year Lapsed:

Revenue 8.8%
Expenditures 8.5%

	BOCC Funded Operations			General Government Operations			Total		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<u>Revenue:</u>									
BOCC Funding	\$ 20,054,503	\$ 1,668,172	8.3%	\$ -	\$ -	--	\$ 20,054,503	\$ 1,668,172	8.3%
Gen. Govt. Fees	\$ -	\$ -	--	\$ 8,527,846	\$ 632,610	7.4%	\$ 8,527,846	\$ 632,610	7.4%
Total Oper Rev	\$ 20,054,503	\$ 1,668,172	8.3%	\$ 8,527,846	\$ 632,610	7.4%	\$ 28,582,349	\$ 2,300,782	8.0%
Total Revenue	\$ 20,054,503	\$ 1,668,172	8.3%	\$ 8,527,846	\$ 632,610	7.4%	\$ 28,582,349	\$ 2,300,782	8.0%
<u>Expenditures:</u>									
Personnel Costs	\$ 14,049,233	\$ 1,008,975	7.2%	\$ 6,733,361	\$ 433,428	6.4%	\$ 20,782,594	\$ 1,442,403	6.9%
Operating Costs	\$ 5,165,921	\$ 447,267	8.7%	\$ 1,456,734	\$ 122,531	8.4%	\$ 6,622,655	\$ 569,798	8.6%
Capital Outlay	\$ 839,349	\$ 209,758	25.0%	\$ 137,751	\$ 48,132	34.9%	\$ 977,100	\$ 257,890	26.4%
Total Oper Exp	\$ 20,054,503	\$ 1,666,000	8.3%	\$ 8,327,846	\$ 604,091	7.3%	\$ 28,382,349	\$ 2,270,091	8.0%
Reserve	\$ -	\$ -		\$ 200,000	\$ -		\$ 200,000	\$ -	
Total Exp & Res	\$ 20,054,503	\$ 1,666,000	8.3%	\$ 8,527,846	\$ 604,091	7.1%	\$ 28,582,349	\$ 2,270,091	7.9%
Net Operating Revenue	\$ -	\$ 2,172	--	\$ -	\$ 28,519	--	\$ -	\$ 30,691	--

**Pat Frank
Clerk of Circuit Court
Special Revenue Funds - Court Operations
Summary of Financial Activity by Fund
Fiscal Year 2018
For the One Month Period Ending October 31, 2017**

% of Year Lapsed:

Revenue 8.8%
Expenditures 8.5%

	Court Fee Operations			Total		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<u>Revenue:</u>						
CCOC Funding	\$ -	\$ -	--	\$ -	\$ -	--
State Funding -Jurors	\$ 600,891	\$ 112,300	18.7%	\$ 600,891	\$ 112,300	18.7%
Court Fines & Fees	\$ 27,230,045	\$ 2,287,945	8.4%	\$ 27,230,045	\$ 2,287,945	8.4%
Interest	\$ 26,850	\$ -	0.0%	\$ 26,850	\$ -	0.0%
Total Revenue	\$ 27,857,786	\$ 2,400,245	8.6%	\$ 27,857,786	\$ 2,400,245	8.6%
<u>Expenditures:</u>						
Personnel Costs	\$ 25,979,556	\$ 2,008,555	7.7%	\$ 25,979,556	\$ 2,008,555	7.7%
Operating Costs	\$ 1,644,121	\$ 136,920	8.3%	\$ 1,644,121	\$ 136,920	8.3%
Capital Outlay	\$ -	\$ -	--	\$ -	\$ -	--
Total Expenditures	\$ 27,623,677	\$ 2,145,475	7.8%	\$ 27,623,677	\$ 2,145,475	7.8%
Transfer to State Reserve	\$ 234,109	\$ 36,047		\$ 234,109	\$ 36,047	
	\$ -	\$ -		\$ -	\$ -	
Net Revenues	\$ -	\$ 218,724		\$ -	\$ 218,724	
Beg. Fund Balance	\$ -	\$ -		\$ -	\$ -	
Ending Fund Balance	\$ -	\$ 218,724		\$ -	\$ 218,724	--

**Pat Frank
Clerk of Circuit Court
Special Revenue Funds - Technology
Summary of Financial Activity by Fund
Fiscal Year 2018
For the One Month Period Ending October 31, 2017**

% of Year Lapsed:

Revenue 8.8%
Expenditures 8.5%

	Public Records Court Technology TF			Public Records Modernization TF			Total		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<i>Revenue:</i>									
Recording Fees	\$ 2,125,400	\$ 176,615	8.3%	\$ 699,735	\$ 58,540	8.4%	\$ 2,825,135	\$ 235,154	8.3%
Interest	\$ 11,000	\$ 855	7.8%	\$ 20,000	\$ 1,324	6.6%	\$ 31,000	\$ 2,180	7.0%
Total Revenue	\$ 2,136,400	\$ 177,470	8.3%	\$ 719,735	\$ 59,864	8.3%	\$ 2,856,135	\$ 237,334	8.3%
<i>Expenditures:</i>									
Personnel Costs	\$ 952,657	\$ 64,332	6.8%	\$ -	\$ -	--	\$ 952,657	\$ 64,332	6.8%
Operating Costs	\$ 734,620	\$ 96,998	13.2%	\$ 447,300	\$ 18,579	4.2%	\$ 1,181,920	\$ 115,577	9.8%
Capital Outlay	\$ 125,250	\$ 44,230	35.3%	\$ 57,000	\$ (7,579)	-13.3%	\$ 182,250	\$ 36,651	20.1%
Total Expenditures	\$ 1,812,527	\$ 205,559	11.3%	\$ 504,300	\$ 11,000	2.2%	\$ 2,316,827	\$ 216,559	9.3%
Net Revenues	\$ 323,873	\$ (28,089)	-8.7%	\$ 215,435	\$ 48,864	22.7%	\$ 539,308	\$ 20,775	3.9%
Beg. Fund Balance	\$ 2,018,590	\$ 2,007,602		\$ 3,352,305	\$ 3,211,294		\$ 5,370,895	\$ 5,218,896	
Ending Fund Balance	\$ 2,342,463	\$ 1,979,513	84.5%	\$ 3,567,740	\$ 3,260,158	91.4%	\$ 5,910,203	\$ 5,239,671	88.7%

BOCC Funded and General Government Operations

- **Statement of Revenue & Expenditures for BOCC Funded departments**
- **BOCC Funded Department Expenditures by Character**
- **Statement of Revenue & Expenditures for General Government Operations**
- **General Government Department Expenditures by Character**

Pat Frank
Clerk of Circuit Court
General Fund
BOCC Funded Operations
Statement of Revenues and Expenditures
Fiscal Year 2018
For the One Month Period Ending October 31, 2017

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<u>Revenue (% of year lapsed):</u>			8.8%			8.4%
BOCC Funding - BOCC Svcs	\$ 12,627,578	\$ 1,052,298	8.3%	\$ 11,916,560	\$ 993,047	8.3%
BOCC Funding - Circuit Court	\$ 6,685,256	\$ 557,105	8.3%	\$ 7,595,227	\$ 632,936	8.3%
BOCC Funding - VAB	\$ 696,656	\$ 58,055	8.3%	\$ 709,740	\$ 59,145	8.3%
Interest - BOCC Funding	\$ 45,013	\$ 714	1.6%	\$ 7,386	\$ 766	10.4%
Total Revenue	\$ 20,054,503	\$ 1,668,172	8.3%	\$ 20,228,913	\$ 1,685,894	8.3%
<u>Expenditures (% of year lapsed):</u>			8.5%			8.1%
<u>BOCC Services</u>						
County Audit	\$ 883,019	\$ 58,068	6.6%	\$ 905,664	\$ 60,239	6.7%
Mail Services & Purchasing	\$ 422,011	\$ 28,386	6.7%	\$ 395,965	\$ 24,862	6.3%
Payroll	\$ 796,652	\$ 64,707	8.1%	\$ 789,512	\$ 62,037	7.9%
County Finance	\$ 4,754,265	\$ 342,921	7.2%	\$ 4,621,303	\$ 336,868	7.3%
Board Records	\$ 550,272	\$ 28,040	5.1%	\$ 393,866	\$ 24,066	6.1%
Enterprise Business Solutions	\$ 1,204,535	\$ 90,725	7.5%	\$ 1,216,953	\$ 77,687	6.4%
Board Services	\$ 562,041	\$ 44,890	8.0%	\$ 505,117	\$ 37,450	7.4%
Non-Departmental	\$ -	\$ -	-	\$ -	\$ -	--
BOCC Svcs Overhead	\$ 1,007,691	\$ 64,898	6.4%	\$ 1,012,143	\$ 72,635	7.2%
BOCC Services IT	\$ 2,119,605	\$ 254,422	12.0%	\$ 2,077,116	\$ 193,800	9.3%
Clerk to Board Technology Projects	\$ 372,500	\$ -	0.0%	\$ -	\$ -	--
<u>Circuit Court</u>						
Clerk's Administration	\$ 70,601	\$ 3,879	5.5%	\$ 49,500	\$ 4,661	9.4%
Human Resources	\$ 5,500	\$ 226	4.1%	\$ -	\$ -	--
CCC Accounting	\$ 9,830	\$ 292	3.0%	\$ 3,110	\$ 75	2.4%
Official Records	\$ 8,500	\$ 65	0.8%	\$ 7,000	\$ -	0.0%
Court Operations Mgmt	\$ 96,781	\$ 1,540	1.6%	\$ 102,981	\$ 5,415	5.3%
Jury Services	\$ 5,396	\$ -	0.0%	\$ 5,551	\$ 116	2.1%
Plant City	\$ 16,076	\$ 160	1.0%	\$ 16,076	\$ 150	0.9%
Brandon & Southshore Regional SC	\$ 18,200	\$ 586	3.2%	\$ 18,748	\$ 558	3.0%
Records Management	\$ 100,375	\$ 1,789	1.8%	\$ 93,700	\$ 2,984	3.2%
Imaging	\$ 9,500	\$ -	0.0%	\$ 8,757	\$ -	0.0%
Customer Service Center	\$ 19,400	\$ 530	2.7%	\$ 19,797	\$ 455	2.3%
Civil Court Processing Center	\$ 9,250	\$ 74	0.8%	\$ 10,250	\$ 74	0.7%
Criminal Court Processing Center	\$ 37,450	\$ 725	1.9%	\$ 42,200	\$ 688	1.6%
Social Service-Related Processing	\$ 8,500	\$ 293	3.5%	\$ 7,456	\$ 295	4.0%
Non-Departmental	\$ 325,179	\$ (87,899)	-27.0%	\$ 912,765	\$ -	0.0%
Criminal Courts IT	\$ 5,944,718	\$ 713,560	12.0%	\$ 6,073,214	\$ 566,518	9.3%
Court Technology Projects	\$ -	\$ -	-	\$ 224,122	\$ -	0.0%
<u>Value Adjustment Board</u>						
Value Adjustment Board	\$ 639,338	\$ 46,243	7.2%	\$ 658,095	\$ 46,428	7.1%
VAB - IT Allocation	\$ 57,318	\$ 6,880	12.0%	\$ 57,952	\$ 5,362	9.3%
Total Expenditures	\$ 20,054,503	\$ 1,666,000	8.3%	\$ 20,228,913	\$ 1,523,422	7.5%
Reserve	\$ -	\$ -		\$ -	\$ -	
Net Revenues	\$ -	\$ 2,172	--	\$ -	\$ 162,472	--

**Pat Frank
Clerk of Circuit Court
General Fund
BOCC Funded Operations
Departmental Expenditures by Character
Fiscal Year 2018
For the One Month Period Ending October 31, 2017**

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<i>Expenditures (% of year lapsed):</i>			8.5%			8.1%
County Audit						
Personnel	\$ 835,469	\$ 57,520	6.9%	\$ 829,664	\$ 59,763	7.2%
Operating	\$ 47,550	\$ 547	1.2%	\$ 76,000	\$ 476	0.6%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 883,019	\$ 58,068	6.6%	\$ 905,664	\$ 60,239	6.7%
Mail Services						
Personnel	\$ 318,367	\$ 25,184	7.9%	\$ 299,378	\$ 24,033	8.0%
Operating	\$ 77,644	\$ 3,203	4.1%	\$ 72,587	\$ 829	1.1%
Capital	\$ 26,000	\$ -	0.0%	\$ 24,000	\$ -	0.0%
Total	\$ 422,011	\$ 28,386	6.7%	\$ 395,965	\$ 24,862	6.3%
Payroll						
Personnel	\$ 773,862	\$ 61,104	7.9%	\$ 761,382	\$ 60,295	7.9%
Operating	\$ 22,790	\$ 3,603	15.8%	\$ 28,130	\$ 1,742	6.2%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 796,652	\$ 64,707	8.1%	\$ 789,512	\$ 62,037	7.9%
County Finance						
Personnel	\$ 4,339,224	\$ 321,588	7.4%	\$ 4,206,262	\$ 308,693	7.3%
Operating	\$ 415,041	\$ 21,333	5.1%	\$ 415,041	\$ 28,175	6.8%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 4,754,265	\$ 342,921	7.2%	\$ 4,621,303	\$ 336,868	7.3%
Board Records						
Personnel	\$ 383,066	\$ 24,836	6.5%	\$ 376,590	\$ 21,026	5.6%
Operating	\$ 17,856	\$ 3,204	17.9%	\$ 17,276	\$ 3,040	17.6%
Capital	\$ 149,350	\$ -	0.0%	\$ -	\$ -	--
Total	\$ 550,272	\$ 28,040	5.1%	\$ 393,866	\$ 24,066	6.1%
Enterprise Business Solutions						
Personnel	\$ 1,152,221	\$ 90,361	7.8%	\$ 1,162,864	\$ 76,047	6.5%
Operating	\$ 52,314	\$ 364	0.7%	\$ 54,089	\$ 1,641	3.0%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 1,204,535	\$ 90,725	7.5%	\$ 1,216,953	\$ 77,687	6.4%
Board Services						
Personnel	\$ 558,898	\$ 44,639	8.0%	\$ 501,820	\$ 37,365	7.4%
Operating	\$ 3,143	\$ 251	8.0%	\$ 3,297	\$ 85	2.6%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 562,041	\$ 44,890	8.0%	\$ 505,117	\$ 37,450	7.4%

**Pat Frank
Clerk of Circuit Court
General Fund
BOCC Funded Operations
Departmental Expenditures by Character
Fiscal Year 2018
For the One Month Period Ending October 31, 2017**

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<i>Expenditures (% of year lapsed):</i>			8.5%			8.1%
BOCC Svs Overhead						
Personnel	\$ 871,347	\$ 59,972	6.9%	\$ 879,869	\$ 67,499	7.7%
Operating	\$ 136,344	\$ 4,926	3.6%	\$ 132,274	\$ 5,136	3.9%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 1,007,691	\$ 64,898	6.4%	\$ 1,012,143	\$ 72,635	7.2%
BOCC Services IT						
Personnel	\$ 1,179,110	\$ 79,624	6.8%	\$ 1,136,050	\$ 74,232	6.5%
Operating	\$ 785,472	\$ 120,055	15.3%	\$ 752,023	\$ 119,568	15.9%
Board Technology - Operating	\$ 302,500	\$ -	0.0%	\$ -	\$ -	--
Capital	\$ 155,023	\$ 54,743	35.3%	\$ 189,043	\$ -	0.0%
Board Technology - Capital	\$ 70,000	\$ -	0.0%	\$ -	\$ -	--
Total	\$ 2,492,105	\$ 254,422	10.2%	\$ 2,077,116	\$ 193,800	9.3%
Clerk's Administration						
Personnel	\$ -	\$ -		\$ -	\$ -	--
Operating	\$ 70,601	\$ 3,879	5.5%	\$ 49,500	\$ 4,661	9.4%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 70,601	\$ 3,879	5.5%	\$ 49,500	\$ 4,661	9.4%
Human Resources						
Operating	\$ 5,500	\$ 226	4.1%	\$ -	\$ -	--
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 5,500	\$ 226	4.1%	\$ -	\$ -	--
CCC Accounting						
Operating	\$ 9,830	\$ 292	3.0%	\$ 3,110	\$ 75	2.4%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 9,830	\$ 292	3.0%	\$ 3,110	\$ 75	2.4%
Official Records						
Operating	\$ 8,500	\$ 65	0.8%	\$ 7,000	\$ -	0.0%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 8,500	\$ 65	0.8%	\$ 7,000	\$ -	0.0%
Court Operations Mgmt						
Operating	\$ 96,781	\$ 1,540	1.6%	\$ 102,981	\$ 5,415	5.3%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 96,781	\$ 1,540	1.6%	\$ 102,981	\$ 5,415	5.3%
Jury Services						
Operating	\$ 5,396	\$ -	0.0%	\$ 5,551	\$ 116	2.1%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 5,396	\$ -	0.0%	\$ 5,551	\$ 116	2.1%

**Pat Frank
Clerk of Circuit Court
General Fund
BOCC Funded Operations
Departmental Expenditures by Character
Fiscal Year 2018
For the One Month Period Ending October 31, 2017**

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<i>Expenditures (% of year lapsed):</i>			8.5%			8.1%
Plant City						
Operating	\$ 16,076	\$ 160	1.0%	\$ 16,076	\$ 150	0.9%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 16,076	\$ 160	1.0%	\$ 16,076	\$ 150	0.9%
Brandon & Southshore Svc Ctrs						
Operating	\$ 18,200	\$ 586	3.2%	\$ 18,748	\$ 558	3.0%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 18,200	\$ 586	3.2%	\$ 18,748	\$ 558	3.0%
Records Management						
Operating	\$ 100,375	\$ 1,789	1.8%	\$ 93,700	\$ 2,984	3.2%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 100,375	\$ 1,789	1.8%	\$ 93,700	\$ 2,984	3.2%
Imaging						
Operating	\$ 9,500	\$ -	0.0%	\$ 8,757	\$ -	0.0%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 9,500	\$ -	0.0%	\$ 8,757	\$ -	0.0%
Customer Service Center						
Operating	\$ 19,400	\$ 530	2.7%	\$ 19,797	\$ 455	2.3%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 19,400	\$ 530	2.7%	\$ 19,797	\$ 455	2.3%
Civil Court Processing Center						
Operating	\$ 9,250	\$ 74	0.8%	\$ 10,250	\$ 74	0.7%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 9,250	\$ 74	0.8%	\$ 10,250	\$ 74	0.7%
Criminal Court Processing Center						
Operating	\$ 37,450	\$ 725	1.9%	\$ 42,200	\$ 688	1.6%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 37,450	\$ 725	1.9%	\$ 42,200	\$ 688	1.6%
Social Service-Related Processing						
Operating	\$ 8,500	\$ 293	3.5%	\$ 7,456	\$ 295	4.0%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 8,500	\$ 293	3.5%	\$ 7,456	\$ 295	4.0%
Criminal Courts IT						
Personnel	\$ 3,306,970	\$ 223,317	6.8%	\$ 3,321,660	\$ 216,995	6.5%
Operating	\$ 2,202,964	\$ 336,709	15.3%	\$ 2,198,816	\$ 349,523	15.9%
Courts Technology - Operating	\$ -	\$ -		\$ 124,122	\$ -	0.0%
Capital	\$ 434,784	\$ 153,535	35.3%	\$ 552,738	\$ -	0.0%
Courts Technology - Capital	\$ -	\$ -		\$ 100,000	\$ -	0.0%
Total	\$ 5,944,718	\$ 713,560	12.0%	\$ 6,297,336	\$ 566,518	9.0%

Pat Frank
Clerk of Circuit Court
General Fund
BOCC Funded Operations
Departmental Expenditures by Character
Fiscal Year 2018
For the One Month Period Ending October 31, 2017

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<i>Expenditures (% of year lapsed):</i>			8.5%			8.1%
Non-Department Allocations						
Personnel	\$ -	\$ -		\$ 100,000	\$ -	0.0%
Operating	\$ 325,179	\$ (87,899)	-27.0%	\$ 812,765	\$ -	0.0%
Capital	\$ -	\$ -		\$ -	\$ -	--
Reserve	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 325,179	\$ (87,899)	-27.0%	\$ 912,765	\$ -	0.0%
Value Adjustment Board						
Personnel	\$ 298,814	\$ 18,676	6.3%	\$ 318,934	\$ 18,429	5.8%
Operating	\$ 340,524	\$ 27,567	8.1%	\$ 339,161	\$ 27,999	8.3%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 639,338	\$ 46,243	7.2%	\$ 658,095	\$ 46,428	7.1%
VAB - IT Allocation						
Personnel	\$ 31,885	\$ 2,153	6.8%	\$ 31,696	\$ 2,054	6.5%
Operating	\$ 21,241	\$ 3,247	15.3%	\$ 20,982	\$ 3,308	15.8%
Capital	\$ 4,192	\$ 1,480	35.3%	\$ 5,274	\$ -	0.0%
Total	\$ 57,318	\$ 6,880	12.0%	\$ 57,952	\$ 5,362	9.3%
TOTAL	\$ 20,054,503	\$ 1,665,708	8.3%	\$ 20,225,803	\$ 1,523,347	7.5%

**Pat Frank
Clerk of Circuit Court
General Fund
General Government Operations
Statement of Revenues and Expenditures
Fiscal Year 2018
For the One Month Period Ending October 31, 2017**

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<u>Revenue (% of year lapsed):</u>			8.8%			8.4%
Recording Fees	\$ 6,171,100	\$ 499,504	8.1%	\$ 5,342,000	\$ 510,060	9.5%
Marriage Licenses	\$ 533,615	\$ 44,232	8.3%	\$ 481,100	\$ 46,298	9.6%
Tax Deeds	\$ 76,700	\$ 13,590	17.7%	\$ 70,800	\$ 4,764	6.7%
Title IV-D Reimbursement	\$ 1,252,631	\$ 43,435	3.5%	\$ 1,100,000	\$ 46,349	4.2%
Non-Departmental	\$ 172,800	\$ 16,961	9.8%	\$ 152,400	\$ 18,485	12.1%
Passports	\$ 301,000	\$ 14,812	4.9%	\$ 332,000	\$ 18,547	5.6%
IT Service Chgs	\$ 20,000	\$ 75	0.4%	\$ 25,500	\$ -	0.0%
Total Revenue	\$ 8,527,846	\$ 632,610	7.4%	\$ 7,503,800	\$ 644,504	8.6%
<u>Expenditures (% of year lapsed):</u>			8.5%			8.1%
Clerk's Administration Gen Gov	\$ 135,074	\$ 6,708	5.0%	\$ 89,024	\$ 7,112	8.0%
Official Records	\$ 2,574,509	\$ 173,371	6.7%	\$ 2,570,600	\$ 167,854	6.5%
Plant City	\$ 166,165	\$ 12,224	7.4%	\$ 158,126	\$ 12,539	7.9%
Brandon & Southshore Svc Ctrs	\$ 499,212	\$ 39,903	8.0%	\$ 539,231	\$ 41,978	7.8%
Tax Deeds	\$ 454,910	\$ 34,625	7.6%	\$ 483,169	\$ 33,946	7.0%
Imaging	\$ 257,743	\$ 16,216	6.3%	\$ -	\$ -	--
Gen. Govt. Overhead	\$ 564,762	\$ 36,372	6.4%	\$ 529,429	\$ 37,994	7.2%
Gen. Govt. IT	\$ 1,220,059	\$ 146,447	12.0%	\$ 1,116,805	\$ 104,177	9.3%
Gen. Govt. Technology Projects	\$ -	\$ -		\$ -	\$ -	--
Family Law IV-D Allocation	\$ 1,252,631	\$ 46,098	3.7%	\$ 1,100,000	\$ 49,049	4.5%
Non-Departmental	\$ 534,413	\$ 14,690	2.7%	\$ 24,000	\$ 7,175	29.9%
IT Service Chgs	\$ 20,000	\$ 75	0.4%	\$ 25,500	\$ -	0.0%
Court IT - Civil	\$ 643,368	\$ 77,225	12.0%	\$ 645,212	\$ 60,186	9.3%
Adult Pre-Arrest Diversion (APAD)	\$ 5,000	\$ 136	2.7%	\$ -	\$ -	--
Total Expenditures	\$ 8,327,846	\$ 604,091	7.3%	\$ 7,281,096	\$ 522,010	7.2%
Reserve	\$ 200,000	\$ -		\$ 222,704	\$ -	
Net Revenues	\$ -	\$ 28,519	--	\$ -	\$ 122,494	--

**Pat Frank
Clerk of Circuit Court
General Fund
General Government
Departmental Expenditures by Character
Fiscal Year 2018
For the One Month Period Ending October 31, 2017**

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<i>Expenditures (% of year lapsed):</i>			8.5%			8.1%
Clerk's Administration (Gen Gov)						
Personnel	\$ 85,074	\$ 6,708	7.9%	\$ 89,024	\$ 7,112	8.0%
Operating	\$ 50,000	\$ -	0.0%	\$ -	\$ -	--
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 135,074	\$ 6,708	5.0%	\$ 89,024	\$ 7,112	8.0%
Official Records						
Personnel	\$ 2,379,408	\$ 161,483	6.8%	\$ 2,386,614	\$ 161,225	6.8%
Operating	\$ 195,101	\$ 11,889	6.1%	\$ 183,986	\$ 6,629	3.6%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 2,574,509	\$ 173,371	6.7%	\$ 2,570,600	\$ 167,854	6.5%
Plant City						
Personnel	\$ 154,637	\$ 12,224	7.9%	\$ 151,154	\$ 12,294	8.1%
Operating	\$ 11,528	\$ -	0.0%	\$ 6,972	\$ 246	3.5%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 166,165	\$ 12,224	7.4%	\$ 158,126	\$ 12,539	7.9%
Brandon & Southshore Svc Ctrs						
Personnel	\$ 473,371	\$ 37,816	8.0%	\$ 513,390	\$ 40,129	7.8%
Operating	\$ 25,841	\$ 2,088	8.1%	\$ 25,841	\$ 1,849	7.2%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 499,212	\$ 39,903	8.0%	\$ 539,231	\$ 41,978	7.8%
Tax Deeds						
Personnel	\$ 438,423	\$ 34,403	7.8%	\$ 468,352	\$ 33,586	7.2%
Operating	\$ 16,487	\$ 222	1.3%	\$ 14,817	\$ 360	2.4%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 454,910	\$ 34,625	7.6%	\$ 483,169	\$ 33,946	7.0%
Imaging						
Personnel	\$ 242,743	\$ 16,216	6.7%	\$ -	\$ -	--
Operating	\$ 15,000	\$ -	0.0%	\$ -	\$ -	--
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 257,743	\$ 16,216	6.3%	\$ -	\$ -	--
Gen. Govt. Overhead						
Personnel	\$ 488,348	\$ 33,612	6.9%	\$ 460,239	\$ 35,307	7.7%
Operating	\$ 76,414	\$ 2,761	3.6%	\$ 69,190	\$ 2,687	3.9%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 564,762	\$ 36,372	6.4%	\$ 529,429	\$ 37,994	7.2%

**Pat Frank
Clerk of Circuit Court
General Fund
General Government
Departmental Expenditures by Character
Fiscal Year 2018
For the One Month Period Ending October 31, 2017**

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<i>Expenditures (% of year lapsed):</i>			8.5%			8.1%
Gen. Govt. IT						
Personnel	\$ 678,703	\$ 45,832	6.8%	\$ 610,821	\$ 39,903	6.5%
Operating	\$ 452,123	\$ 69,104	15.3%	\$ 404,341	\$ 64,274	15.9%
Gen Gov't Technology - Oper	\$ -	\$ -		\$ -	\$ -	--
Capital	\$ 89,233	\$ 31,511	35.3%	\$ 101,643	\$ -	0.0%
Gen Gov't Technology - Cap	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 1,220,059	\$ 146,447	12.0%	\$ 1,116,805	\$ 104,177	9.3%
Excess Fees to BOCC						
Reserve	\$ 200,000	\$ -	0.0%	\$ 222,704	\$ -	0.0%
Total	\$ 200,000	\$ -	0.0%	\$ 222,704	\$ -	0.0%
Non-Departmental						
Title IV-D Personnel Allocated In	\$ 1,252,631	\$ 46,098	3.7%	\$ 1,100,000	\$ 49,049	4.5%
Personnel (Parking Stipend)	\$ 166,000	\$ 14,690	8.8%	\$ -	\$ 7,175	--
Operating	\$ 368,413	\$ 0	0.0%	\$ 24,000	\$ -	0.0%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 1,787,044	\$ 60,788	3.4%	\$ 1,124,000	\$ 56,224	5.0%
IT Service Chgs						
Personnel	\$ 11,126	\$ 42	0.4%	\$ 13,947	\$ -	0.0%
Operating	\$ 7,411	\$ 28	0.4%	\$ 9,232	\$ -	0.0%
Capital	\$ 1,463	\$ 5	0.4%	\$ 2,321	\$ -	0.0%
Total	\$ 20,000	\$ 75	0.4%	\$ 25,500	\$ -	0.0%
Court IT - Civil						
Personnel	\$ 357,897	\$ 24,168	6.8%	\$ 352,890	\$ 23,053	6.5%
Operating	\$ 238,416	\$ 36,440	15.3%	\$ 233,600	\$ 37,133	15.9%
Capital	\$ 47,055	\$ 16,616	35.3%	\$ 58,722	\$ -	0.0%
Total	\$ 643,368	\$ 77,225	12.0%	\$ 645,212	\$ 60,186	9.3%
Adult Pre-Arrest Diversion (APAD)						
Personnel	\$ 5,000	\$ 136	2.7%	\$ -	\$ -	--
Operating	\$ -	\$ -		\$ -	\$ -	--
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 5,000	\$ 136	2.7%	\$ -	\$ -	--
TOTAL	\$ 8,527,846	\$ 604,091	7.1%	\$ 7,503,800	\$ 522,010	7.0%

Allocated Departments

[Administrative, Financial and
Information Technology Departments]

- **Statement of Revenue & Expenditures for Allocated departments**
- **Allocated Department Expenditures by Character**

Pat Frank
Clerk of Circuit Court
General Fund
Allocated Departments
Statement of Revenues and Expenditures
Fiscal Year 2018
For the One Month Period Ending October 31, 2017

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<u>Revenue (% of year lapsed):</u>			8.5%			8.1%
<u>Overhead:</u>						
BOCC Funding	\$ 1,007,691	\$ 64,898	6.4%	\$ 1,012,143	\$ 72,635	7.2%
Court Related Fees	\$ 3,842,332	\$ 247,456	6.4%	\$ 3,764,395	\$ 270,148	7.2%
General Government	\$ 564,762	\$ 36,372	6.4%	\$ 529,429	\$ 37,994	7.2%
Court Fine Rvn (10%)	\$ -	\$ -		\$ 255,260	\$ 18,319	7.2%
	\$ 5,414,785	\$ 348,726	6.4%	\$ 5,561,227	\$ 399,096	7.2%
<u>IT:</u>						
BOCC Funding	\$ 8,121,641	\$ 974,862	12.0%	\$ 8,208,282	\$ 765,680.3	9.3%
General Government	\$ 1,863,427	\$ 223,672	12.0%	\$ 1,762,017	\$ 164,363.6	9.3%
Courts Technology TF	\$ 1,712,527	\$ 205,559	12.0%	\$ 1,760,845	\$ 164,254.1	9.3%
IT External Services	\$ 20,000	\$ 75	0.4%	\$ 25,500	\$ -	0.0%
	\$ 11,717,595	\$ 1,404,169	12.0%	\$ 11,756,644	\$ 1,094,298	9.3%
Total Revenue	\$ 17,132,380	\$ 1,752,895	10.2%	\$ 17,317,871	\$ 1,493,394	8.6%
<u>Expenditures (% of year lapsed):</u>			8.5%			8.1%
<u>Overhead:</u>						
Clerk's Administration	\$ 1,441,940	\$ 98,379	6.8%	\$ 1,530,155	\$ 103,613	6.8%
Employee Relations	\$ 657,951	\$ 43,423	6.6%	\$ 691,314	\$ 45,727	6.6%
Mail Services & Purchasing	\$ 361,250	\$ 25,955	7.2%	\$ 364,530	\$ 28,495	7.8%
CCC Accounting	\$ 1,924,072	\$ 117,859	6.1%	\$ 1,984,118	\$ 142,669	7.2%
Records Management	\$ 263,106	\$ 15,795	6.0%	\$ 240,248	\$ 16,670	6.9%
Telephone Center	\$ 310,225	\$ 24,882	8.0%	\$ 302,032	\$ 23,888	7.9%
Non-Departmental	\$ 210,000	\$ 2,425	1.2%	\$ 205,000	\$ 19,075	9.3%
Clerk (Executive)	\$ 246,241	\$ 20,010	8.1%	\$ 243,830	\$ 18,960	7.8%
Total Overhead Departments	\$ 5,414,785	\$ 348,726	6.4%	\$ 5,561,227	\$ 399,096	7.2%
<u>IT:</u>						
System Administration & Operations	\$ 3,287,305	\$ 87,658	2.7%	\$ 3,443,524	\$ 70,958	2.1%
Court Solutions & Support	\$ 2,545,774	\$ 719,065	28.2%	\$ 2,574,294	\$ 717,367	27.9%
Enterprise Solutions & Support	\$ 2,254,860	\$ 142,119	6.3%	\$ 2,255,635	\$ 106,182	4.7%
Enterprise Technical Support	\$ 2,698,376	\$ 400,558	14.8%	\$ 2,548,075	\$ 135,013	5.3%
Enterprise Program Management	\$ 931,280	\$ 54,769	5.9%	\$ 935,116	\$ 64,778	6.9%
Total Information Technology	\$ 11,717,595	\$ 1,404,169	12.0%	\$ 11,756,644	\$ 1,094,298	9.3%
Total Expenditures	\$ 17,132,380	\$ 1,752,895	10.2%	\$ 17,317,871	\$ 1,493,394	8.6%
Net Revenues	\$ -	\$ (0)	--	\$ -	\$ (0)	--

Pat Frank
Clerk of Circuit Court
General Fund
Allocated Departments
Departmental Expenditures by Character
Fiscal Year 2018
For the One Month Period Ending October 31, 2017

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<i>Expenditures (% of year lapsed):</i>			8.5%			8.1%
<i>Overhead Departments</i>						
Clerk's Administration (Allocated)						
Personnel	\$ 1,235,317	\$ 77,443	6.3%	\$ 1,386,430	\$ 97,809	7.1%
Operating	\$ 206,623	\$ 20,936	10.1%	\$ 143,725	\$ 5,803	4.0%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 1,441,940	\$ 98,379	6.8%	\$ 1,530,155	\$ 103,613	6.8%
Employee Relations						
Personnel	\$ 550,001	\$ 43,073	7.8%	\$ 577,864	\$ 45,223	7.8%
Operating	\$ 107,950	\$ 350	0.3%	\$ 113,450	\$ 503	0.4%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 657,951	\$ 43,423	6.6%	\$ 691,314	\$ 45,727	6.6%
Mail Services & Purchasing						
Personnel	\$ 345,124	\$ 25,140	7.3%	\$ 341,122	\$ 27,655	8.1%
Operating	\$ 16,126	\$ 814	5.1%	\$ 23,408	\$ 841	3.6%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 361,250	\$ 25,955	7.2%	\$ 364,530	\$ 28,495	7.8%
CCC Accounting						
Personnel	\$ 1,759,057	\$ 116,936	6.6%	\$ 1,767,769	\$ 141,641	8.0%
Operating	\$ 165,015	\$ 922	0.6%	\$ 216,349	\$ 1,028	0.5%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 1,924,072	\$ 117,859	6.1%	\$ 1,984,118	\$ 142,669	7.2%
Records Management						
Personnel	\$ 236,181	\$ 14,775	6.3%	\$ 215,398	\$ 15,698	7.3%
Operating	\$ 26,925	\$ 1,020	3.8%	\$ 24,850	\$ 972	3.9%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 263,106	\$ 15,795	6.0%	\$ 240,248	\$ 16,670	6.9%
Customer Service Center (Telephones)						
Personnel	\$ 310,225	\$ 24,882	8.0%	\$ 302,032	\$ 23,888	7.9%
Operating	\$ -	\$ -		\$ -	\$ -	--
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 310,225	\$ 24,882	8.0%	\$ 302,032	\$ 23,888	7.9%
Non-Departmental						
Personnel	\$ -	\$ -		\$ -	\$ -	--
Operating	\$ 210,000	\$ 2,425	1.2%	\$ 205,000	\$ 19,075	9.3%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 210,000	\$ 2,425	1.2%	\$ 205,000	\$ 19,075	9.3%

**Pat Frank
Clerk of Circuit Court
General Fund
Allocated Departments
Departmental Expenditures by Character
Fiscal Year 2018
For the One Month Period Ending October 31, 2017**

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<i>Expenditures (% of year lapsed):</i>			8.5%			8.1%
<u>Overhead Departments</u>						
Clerk (Executive)						
Personnel	\$ 246,241	\$ 20,010	8.1%	\$ 243,830	\$ 18,960	7.8%
Operating	\$ -	\$ -		\$ -	\$ -	--
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 246,241	\$ 20,010	8.1%	\$ 243,830	\$ 18,960	7.8%
TOTAL OVERHEAD DEPARTMENTS	\$ 5,414,785	\$ 348,726	6.4%	\$ 5,561,227	\$ 399,096	7.2%
<u>Information Technology (IT) Departments</u>						
Systems Administration & Operations						
Personnel	\$ 1,584,435	\$ 82,554	5.2%	\$ 1,519,259	\$ 70,627	4.6%
Operating	\$ 1,457,870	\$ 5,104	0.4%	\$ 1,536,265	\$ 331	0.0%
Capital	\$ 245,000	\$ -	0.0%	\$ 388,000	\$ -	0.0%
Total	\$ 3,287,305	\$ 87,658	2.7%	\$ 3,443,524	\$ 70,958	2.1%
Court Solutions & Support						
Personnel	\$ 1,672,554	\$ 121,305	7.3%	\$ 1,729,233	\$ 129,701	7.5%
Operating	\$ 873,220	\$ 597,760	68.5%	\$ 845,061	\$ 587,666	69.5%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 2,545,774	\$ 719,065	28.2%	\$ 2,574,294	\$ 717,367	27.9%
Enterprise Solutions & Support						
Personnel	\$ 1,326,046	\$ 104,331	7.9%	\$ 1,405,163	\$ 79,515	5.7%
Operating	\$ 928,814	\$ 37,788	4.1%	\$ 850,472	\$ 26,667	3.1%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 2,254,860	\$ 142,119	6.3%	\$ 2,255,635	\$ 106,182	4.7%
Enterprise Technical Support						
Personnel	\$ 1,111,068	\$ 77,375	7.0%	\$ 949,382	\$ 75,132	7.9%
Operating	\$ 975,308	\$ 21,063	2.2%	\$ 916,693	\$ 59,881	6.5%
Capital	\$ 612,000	\$ 302,120	49.4%	\$ 682,000	\$ -	0.0%
Total	\$ 2,698,376	\$ 400,558	14.8%	\$ 2,548,075	\$ 135,013	5.3%
Enterprise Program Management Office						
Personnel	\$ 824,245	\$ 53,904	6.5%	\$ 827,097	\$ 64,177	7.8%
Operating	\$ 107,035	\$ 865	0.8%	\$ 108,019	\$ 601	0.6%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 931,280	\$ 54,769	5.9%	\$ 935,116	\$ 64,778	6.9%
TOTAL INFO TECH DEPARTMENTS	\$ 11,717,595	\$ 1,404,169	12.0%	\$ 11,756,644	\$ 1,094,298	9.3%

Court Operations

- **Statement of Revenue & Expenditures for Court Fee Fund**
- **Court Fee Funded Department Expenditures by Character**
- **Statement of Revenue & Expenditures for Court Fine (10%) Trust Fund**
- **Court Fine (10%) Department Expenditures by Character**

Pat Frank
Clerk of Circuit Court
Special Revenue Fund
Court Fee Operations
Statement of Revenues and Expenditures
Fiscal Year 2018
For the One Month Period Ending October 31, 2017

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<i>Revenue (% of year lapsed):</i>			8.8%			8.4%
State Funding - CCOC	\$ -	\$ -		\$ 992,359	\$ -	0.0%
State Funding - Jurors	\$ 600,891	\$ 112,300	18.7%	\$ 600,891	\$ 149,678	24.9%
Collections	\$ 15,600	\$ 1,317	8.4%	\$ 22,250	\$ 1,076	4.8%
Appeals	\$ 57,000	\$ 3,823	6.7%	\$ 60,725	\$ 5,984	9.9%
Probate	\$ 750,960	\$ 71,393	9.5%	\$ 813,840	\$ 64,066	7.9%
Circuit Criminal	\$ 702,800	\$ 58,303	8.3%	\$ 730,340	\$ 53,567	7.3%
County Criminal	\$ 676,850	\$ 77,866	11.5%	\$ 668,000	\$ 50,409	7.5%
Indigency Screening	\$ 4,900	\$ 481	9.8%	\$ 6,350	\$ 407	6.4%
Traffic	\$ 11,006,275	\$ 822,371	7.5%	\$ 8,750,210	\$ 728,808	8.3%
Juvenile	\$ 59,460	\$ 3,628	6.1%	\$ 64,660	\$ 4,547	7.0%
County Civil	\$ 7,410,840	\$ 825,898	11.1%	\$ 6,537,760	\$ 586,818	9.0%
Family Law	\$ 1,411,040	\$ 141,070	10.0%	\$ 1,429,360	\$ 124,889	8.7%
Circuit Civil	\$ 4,134,220	\$ 282,675	6.8%	\$ 4,968,040	\$ 324,586	6.5%
Non-Departmental	\$ 1,026,950	\$ (878)	-0.1%	\$ 1,013,500	\$ (5,000)	-0.5%
Total Revenue	\$ 27,857,786	\$ 2,400,245	8.6%	\$ 26,658,285	\$ 2,089,836	7.8%
<i>Expenditures (% of year lapsed):</i>			8.5%			8.1%
Clerk's Administration	\$ -	\$ -		\$ 7,000	\$ -	0.0%
Court Operations Mgmt	\$ 1,601,679	\$ 110,136	6.9%	\$ 1,400,150	\$ 97,851	7.0%
Jury Services	\$ 236,555	\$ 17,911	7.6%	\$ 256,632	\$ 16,607	6.5%
Plant City	\$ 1,116,593	\$ 80,046	7.2%	\$ 1,093,491	\$ 80,844	7.4%
Brandon & Southshore Svc Ctrs	\$ 454,164	\$ 36,782	8.1%	\$ 439,573	\$ 35,996	8.2%
Records Management	\$ 547,461	\$ 29,759	5.4%	\$ -	\$ -	--
Title IV-D Allocated Out	\$ (1,252,631)	\$ (46,098)	3.7%	\$ (1,100,000)	\$ (49,049)	4.5%
Telephone Center	\$ 956,093	\$ 71,910	7.5%	\$ -	\$ -	--
Customer Service Center	\$ 4,472,339	\$ 345,352	7.7%	\$ 4,881,079	\$ 368,854	7.6%
Civil Court Processing Center	\$ 4,023,609	\$ 310,284	7.7%	\$ 3,764,415	\$ 296,176	7.9%
Correspondence & Mail Processing	\$ -	\$ -		\$ 1,074,133	\$ 86,431	8.0%
Procedures & Training Center	\$ 706,771	\$ 64,087	9.1%	\$ 174,471	\$ 14,257	8.2%
Criminal Court Processing Center	\$ 9,013,141	\$ 688,281	7.6%	\$ 9,120,396	\$ 706,636	7.7%
Social Service-Related Processing Ctr	\$ 1,545,571	\$ 113,572	7.3%	\$ 1,422,550	\$ 105,159	7.4%
Court Overhead	\$ 3,842,332	\$ 247,456	6.4%	\$ 3,764,395	\$ 270,148	7.2%
Juror Costs	\$ 360,000	\$ 75,996	21.1%	\$ 360,000	\$ 75,226	20.9%
Total Expenditures	\$ 27,623,677	\$ 2,145,475	7.8%	\$ 26,658,285	\$ 2,105,137	7.9%
Reserve	\$ -	\$ -		\$ -	\$ -	--
Certified Expenditures	\$ 27,623,677	\$ 2,145,475	7.8%	\$ 26,658,285	\$ 2,105,137	7.9%
Net Operating Revenues	\$ 234,109	\$ 254,770	108.8%	\$ -	\$ (15,301)	--
Transfer to State Trust Fund	\$ 234,109	\$ 36,047	15.4%	\$ -	\$ -	--
Beginning Fund Balance	\$ -	\$ -	--	\$ -	\$ 9,493	--
Ending Fund Balance	\$ -	\$ 218,724	--	\$ -	\$ (5,808)	--

Pat Frank
Clerk of Circuit Court
Special Revenue Fund
Court Fee Operations
Departmental Expenditures by Character
Fiscal Year 2018
For the One Month Period Ending October 31, 2017

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<i>Expenditures (% of year lapsed):</i>			8.5%			8.1%
Clerk's Administration						
Personnel	\$ -	\$ -		\$ -	\$ -	--
Operating	\$ -	\$ -		\$ 7,000	\$ -	0.0%
Total	\$ -	\$ -		\$ 7,000	\$ -	0.0%
Court Operations Mgmt						
Personnel	\$ 1,072,539	\$ 77,978	7.3%	\$ 898,901	\$ 65,545	7.3%
Operating	\$ 529,140	\$ 32,158	6.1%	\$ 501,249	\$ 32,306	6.4%
Capital	\$ -	\$ -		\$ -	\$ -	--
Reserve	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 1,601,679	\$ 110,136	6.9%	\$ 1,400,150	\$ 97,851	7.0%
Jury Services						
Personnel	\$ 162,912	\$ 13,745	8.4%	\$ 182,989	\$ 13,720	7.5%
Operating	\$ 73,643	\$ 4,166	5.7%	\$ 73,643	\$ 2,887	3.9%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 236,555	\$ 17,911	7.6%	\$ 256,632	\$ 16,607	6.5%
Plant City						
Personnel	\$ 1,106,343	\$ 79,154	7.2%	\$ 1,083,241	\$ 80,154	7.4%
Operating	\$ 10,250	\$ 891	8.7%	\$ 10,250	\$ 690	6.7%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 1,116,593	\$ 80,046	7.2%	\$ 1,093,491	\$ 80,844	7.4%
Brandon & Southshore Svc Ctrs						
Personnel	\$ 446,279	\$ 36,189	8.1%	\$ 431,688	\$ 35,601	8.2%
Operating	\$ 7,885	\$ 594	7.5%	\$ 7,885	\$ 395	5.0%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 454,164	\$ 36,782	8.1%	\$ 439,573	\$ 35,996	8.2%
Records Management						
Personnel	\$ 504,336	\$ 29,184	5.8%	\$ -	\$ -	--
Operating	\$ 43,125	\$ 576	1.3%	\$ -	\$ -	--
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 547,461	\$ 29,759	5.4%	\$ -	\$ -	--
Title IV-D Allocated Out						
Personnel	\$ (1,252,631)	\$ (46,098)	3.7%	\$ (1,100,000)	\$ (49,049)	4.5%
Total	\$ (1,252,631)	\$ (46,098)	3.7%	\$ (1,100,000)	\$ (49,049)	4.5%
Telephone Center						
Personnel	\$ 956,093	\$ 71,910	7.5%	\$ -	\$ -	--
Operating	\$ -	\$ -		\$ -	\$ -	--
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 956,093	\$ 71,910	7.5%	\$ -	\$ -	--

Pat Frank
Clerk of Circuit Court
Special Revenue Fund
Court Fee Operations
Departmental Expenditures by Character
Fiscal Year 2018
For the One Month Period Ending October 31, 2017

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<i>Expenditures (% of year lapsed):</i>			8.5%			8.1%
Customer Service Center						
Personnel	\$ 4,418,262	\$ 343,389	7.8%	\$ 4,827,002	\$ 366,688	7.6%
Operating	\$ 54,077	\$ 1,963	3.6%	\$ 54,077	\$ 2,167	4.0%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 4,472,339	\$ 345,352	7.7%	\$ 4,881,079	\$ 368,854	7.6%
Civil Court Processing Center						
Personnel	\$ 4,018,789	\$ 309,663	7.7%	\$ 3,759,595	\$ 296,176	7.9%
Operating	\$ 4,820	\$ 621	12.9%	\$ 4,820	\$ -	0.0%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 4,023,609	\$ 310,284	7.7%	\$ 3,764,415	\$ 296,176	7.9%
Correspondence & Mail Processing						
Personnel	\$ -	\$ -		\$ 1,074,133	\$ 86,431	8.0%
Operating	\$ -	\$ -		\$ -	\$ -	--
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ -	\$ -		\$ 1,074,133	\$ 86,431	8.0%
Procedures & Training Center						
Personnel	\$ 706,771	\$ 64,087	9.1%	\$ 174,471	\$ 14,257	8.2%
Operating	\$ -	\$ -		\$ -	\$ -	--
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 706,771	\$ 64,087	9.1%	\$ 174,471	\$ 14,257	8.2%
Criminal Court Processing Center						
Personnel	\$ 8,996,941	\$ 687,522	7.6%	\$ 9,104,196	\$ 706,396	7.8%
Operating	\$ 16,200	\$ 759	4.7%	\$ 16,200	\$ 240	1.5%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 9,013,141	\$ 688,281	7.6%	\$ 9,120,396	\$ 706,636	7.7%
Social Service-Related Proc Ctr						
Personnel	\$ 1,520,471	\$ 113,158	7.4%	\$ 1,401,050	\$ 105,159	7.5%
Operating	\$ 25,100	\$ 414	1.6%	\$ 21,500	\$ -	0.0%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 1,545,571	\$ 113,572	7.3%	\$ 1,422,550	\$ 105,159	7.4%
Courts Overhead						
Personnel	\$ 3,322,451	\$ 228,675	6.9%	\$ 3,272,436	\$ 251,045	7.7%
Operating	\$ 519,881	\$ 18,781	3.6%	\$ 491,959	\$ 19,103	3.9%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ 3,842,332	\$ 247,456	6.4%	\$ 3,764,395	\$ 270,148	7.2%
Excess Fees to State						
Operating	\$ 234,109	\$ 36,047	15.4%	\$ -	\$ -	--
Total	\$ 234,109	\$ 36,047	15.4%	\$ -	\$ -	--

Pat Frank
Clerk of Circuit Court
Special Revenue Fund
Court Fee Operations
Departmental Expenditures by Character
Fiscal Year 2018
For the One Month Period Ending October 31, 2017

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<i>Expenditures (% of year lapsed):</i>			8.5%			8.1%
Juror Costs						
Operating	\$ 360,000	\$ 75,996	21.1%	\$ 360,000	\$ 75,226	20.9%
Total	<u>\$ 360,000</u>	<u>\$ 75,996</u>	<u>21.1%</u>	<u>\$ 360,000</u>	<u>\$ 75,226</u>	<u>20.9%</u>
TOTAL	<u>\$ 27,857,786</u>	<u>\$ 2,181,522</u>	<u>7.8%</u>	<u>\$ 26,658,285</u>	<u>\$ 2,105,137</u>	<u>7.9%</u>

Pat Frank
Clerk of Circuit Court
Special Revenue Fund
Court Fine (10%) Trust Fund
Statement of Revenues and Expenditures
Fiscal Year 2018
For the One Month Period Ending October 31, 2017

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<u>Revenue (% of year lapsed):</u>			8.8%			8.4%
Civil Traffic Fines	\$ -	\$ -		\$ 969,273	\$ 85,755	8.8%
Other Fines	\$ -	\$ -		\$ 310,581	\$ 28,481	9.2%
Interest Earnings	\$ -	\$ -		\$ 3,000	\$ 358	11.9%
Total Revenue	\$ -	\$ -		\$ 1,282,854	\$ 114,594	8.9%
<u>Expenditures (% of year lapsed):</u>			8.5%			8.1%
Records Management	\$ -	\$ -		\$ 654,435	\$ 34,033	5.2%
Imaging	\$ -	\$ -		\$ 394,379	\$ 26,535	6.7%
Centralized Procedures & Training	\$ -	\$ -		\$ 513,318	\$ 33,182	6.5%
Criminal Courts Processing	\$ -	\$ -		\$ -	\$ 3,735	100%
Courts Overhead	\$ -	\$ -		\$ 255,260	\$ 18,319	7.2%
Non-Department Allocations	\$ -	\$ -		\$ -	\$ -	--
Total Expenditures	\$ -	\$ -		\$ 1,817,392	\$ 115,803	6.4%
Reserve	\$ -	\$ -		\$ 233,594	\$ -	
Beg Fund Balance	\$ -	\$ -		\$ 768,132	\$ 713,361	92.9%
Ending Fund Balance	\$ -	\$ -		\$ -	\$ 712,152	

This fund is not in use in FY 2018

Pat Frank
Clerk of Circuit Court
Special Revenue Funds
Court Fine (10%) Trust Fund
Departmental Expenditures by Character
Fiscal Year 2018
For the One Month Period Ending October 31, 2017

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<u>Expenditures (% of year lapsed):</u>			8.5%			8.1%
Records Management						
Personnel	\$ -	\$ -		\$ 613,585	\$ 33,843	5.5%
Operating	\$ -	\$ -		\$ 40,850	\$ 190	0.5%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ -	\$ -		\$ 654,435	\$ 34,033	5.2%
Imaging						
Personnel	\$ -	\$ -		\$ 379,379	\$ 26,535	7.0%
Operating	\$ -	\$ -		\$ 15,000	\$ -	0.0%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ -	\$ -		\$ 394,379	\$ 26,535	6.7%
Centralized Procedures & Training						
Personnel	\$ -	\$ -		\$ 513,318	\$ 33,182	6.5%
Operating	\$ -	\$ -		\$ -	\$ -	--
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ -	\$ -		\$ 513,318	\$ 33,182	6.5%
Criminal Courts Processing Center						
Personnel	\$ -	\$ -		\$ -	\$ 3,735	100%
Operating	\$ -	\$ -		\$ -	\$ -	--
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ -	\$ -		\$ -	\$ 3,735	--
Courts Overhead						
Personnel	\$ -	\$ -		\$ 221,901	\$ 17,023	7.7%
Operating	\$ -	\$ -		\$ 33,359	\$ 1,295	3.9%
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ -	\$ -		\$ 255,260	\$ 18,319	7.2%
Non-Departmental Allocations						
Personnel - adj to prior yr expend	\$ -	\$ -		\$ -	\$ -	--
Operating	\$ -	\$ -		\$ -	\$ -	--
Capital	\$ -	\$ -		\$ -	\$ -	--
Total	\$ -	\$ -		\$ -	\$ -	--
TOTAL COURT FINE	\$ -	\$ -	--	\$ 1,817,392	\$ 115,803	6.4%

This fund is not
 in use in FY 2018

Technology Special Revenue Funds

- **Statement of Revenue & Expenditures for both Technology Trust Funds**
- **Technology Trust Funds Department Expenditures by Character**
- **Public Records Modernization Trust Fund Analysis**

Pat Frank
Clerk of Circuit Court
Special Revenue Funds
Court Technology & Public Records Modernization Trust Funds
Statement of Revenues and Expenditures
Fiscal Year 2018
For the One Month Period Ending October 31, 2017

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget
<u>Court Technology</u>						
<u>Revenue (% of year lapsed):</u>			8.8%			8.4%
Recording Fees	\$ 2,125,400	\$ 176,615	8.3%	\$ 2,001,383	\$ 175,503	8.8%
Interest Earnings	\$ 11,000	\$ 855	7.8%	\$ 5,800	\$ 842	14.5%
Federal Grant - CCIS Interface	\$ -	\$ -		\$ -	\$ -	--
Total Revenue	\$ 2,136,400	\$ 177,470	8.3%	\$ 2,007,183	\$ 176,345	8.8%
<u>Expenditures (% of year lapsed):</u>			8.5%			8.1%
Courts IT Projects - CCIS Interface	\$ -	\$ -		\$ -	\$ 3,206	--
Courts IT Projects	\$ 100,000	\$ -	0.0%	\$ 121,300	\$ -	0.0%
Court IT - Civil	\$ 1,712,527	\$ 205,559	12.0%	\$ 1,760,845	\$ 164,254	9.3%
Total Expenditures	\$ 1,812,527	\$ 205,559	11.3%	\$ 1,882,145	\$ 167,460	8.9%
Beg Fund Balance	\$ 2,018,590	\$ 2,007,602	99.5%	\$ 1,820,144	\$ 1,690,241	92.9%
Ending Fund Balance	\$ 2,342,463	\$ 1,979,513	84.5%	\$ 1,945,182	\$ 1,699,126	87.4%
<u>Public Records Modernization</u>						
<u>Revenue (% of year lapsed):</u>			8.8%			8.4%
Recording Fees	\$ 699,735	\$ 58,540	8.4%	\$ 660,442	\$ 57,645	8.7%
Interest Earnings	\$ 20,000	\$ 1,324	6.6%	\$ 15,000	\$ 1,595	10.6%
Total Revenue	\$ 719,735	\$ 59,864	8.3%	\$ 675,442	\$ 59,240	8.8%
<u>Expenditures (% of year lapsed):</u>			8.5%			8.1%
IT Technology Projects	\$ 504,300	\$ 11,000	2.2%	\$ 963,000	\$ -	0.0%
Total Expenditures	\$ 504,300	\$ 11,000	2.2%	\$ 963,000	\$ -	0.0%
Beg Fund Balance	\$ 3,352,305	\$ 3,211,294	95.8%	\$ 2,710,512	\$ 3,338,718	123.2%
Ending Fund Balance	\$ 3,567,740	\$ 3,260,158	91.4%	\$ 2,422,954	\$ 3,397,959	140.2%

Pat Frank
Clerk of Circuit Court
Special Revenue Funds
Court Technology & Public Records Modernization Trust Funds
Expenditures by Character
Fiscal Year 2018
For the One Month Period Ending October 31, 2017

	FY 2018			FY 2017			
	Revised Budget	Y-T-D Actual	% of Budget	Revised Budget	Y-T-D Actual	% of Budget	
<u>Court Technology</u>							
<u>Expenditures (% of year lapsed):</u>			8.5%				8.1%
<u>Courts IT Projects</u>							
Personnel - CCIS Interface	\$ -	\$ -		\$ -	\$ 3,206	100%	
Operating - Odyssey Upgrade	\$ 100,000	\$ -	0.0%	\$ 121,300	\$ -	--	
Capital	\$ -	\$ -		\$ -	\$ -	--	
Total	\$ 100,000	\$ -	0.0%	\$ 121,300	\$ 3,206	2.6%	
<u>Court MIS - Civil</u>							
Personnel	\$ 952,657	\$ 64,332	6.8%	\$ 963,070	\$ 62,915	6.5%	
Operating	\$ 634,620	\$ 96,998	15.3%	\$ 637,516	\$ 101,339	15.9%	
Capital	\$ 125,250	\$ 44,230	35.3%	\$ 160,259	\$ -	0.0%	
Total	\$ 1,712,527	\$ 205,559	12.0%	\$ 1,760,845	\$ 164,254	9.3%	
TOTAL COURT TECHNOLOGY	\$ 1,812,527	\$ 205,559	11.3%	\$ 1,882,145	\$ 167,460	8.9%	
<u>Public Records Modernization</u>							
<u>IT Technology Projects</u>							
Operating	\$ 447,300	\$ 18,579	4.2%	\$ 358,000	\$ -	0.0%	
Capital	\$ 57,000	\$ (7,579)	-13.3%	\$ 605,000	\$ -	0.0%	
Total	\$ 504,300	\$ 11,000	2.2%	\$ 963,000	\$ -	0.0%	
TOTAL PUBLIC RECORDS TECH	\$ 504,300	\$ 11,000	2.2%	\$ 963,000	\$ -	0.0%	

Details on the projects budgeted or expended in this fund in FY 18 are shown on the next page.

**Public Records Modernization Trust Fund (PRT) Analysis
IT Projects Funding for Fiscal Year 2017
As of October 31, 2017**

Projects	Purchase Order #	CARF	Approved Budget	Current Yr Expenditures	Encumbrances	Balance
Beginning Fund Balance, 10-1-2017						\$ 3,211,294
PROJECTS CARRIED FORWARD FROM FY2016:						
Appssurance (EBS)	316200029	14-169	\$ 28,490	\$ -	\$ 28,490	\$ -
PROJECTS CARRIED FORWARD FROM FY2017:						
IVR Roadmap Implementation	317200346	17-078	\$ 22,000	\$ 11,000	\$ 11,000	\$ -
PSOC Data Center:			\$ 960			
UPS system at PC Courthouse	317200980	17-197			\$ 960	
PSOC Data Center remaining balance:						\$ -
PROJECTS APPROVED IN FY2018:						
IVR Solution Phase 2			\$ 504,300			\$ 504,300
Subtotal for Approved Projects			\$ 555,750	\$ 11,000	\$ 40,450	\$ 504,300
Ending Fund Balance as of 10-31-2017						\$ 3,260,158
Total Funds Available (ending fund balance - encumbrances)			\$ 4,072,040			\$ 3,219,708
Uncommitted Reserves (total funds available - amount committed)			\$ 3,516,290			\$ 2,715,408

Revenue

- **Revenue Detail for General Government & Court-Related operations**
- **General Government Revenue 4-year comparison**
- **Court-Related Revenue 4-year comparison**

Pat Frank
Clerk of Circuit Court
General Fund
Revenue Detail - General Government & Court Related
Fiscal Year 2018
For the One Month Period Ending October 31, 2017

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Y-T-D Actual	Increase/ (Decrease)	% Change
<i>Revenues (% of year lapsed):</i>			8.8%			
<u>General Government</u>						
Official Records						
Recording Charges	\$ 4,800,900	\$ 399,270	8.3%	\$ 395,534	\$ 3,736	0.9%
Other Charges	\$ 132,500	\$ 9,750	7.4%	\$ 8,030	\$ 1,721	21.4%
Copying Charges	\$ 144,700	\$ 11,298	7.8%	\$ 10,346	\$ 952	9.2%
Certifying Charges	\$ 124,600	\$ 11,304	9.1%	\$ 9,497	\$ 1,807	19.0%
Microfilm Charges	\$ 73,600	\$ -	0.0%	\$ 5,040	\$ (5,040)	-100.0%
Mortgage Doc Stamps Comm.	\$ 277,000	\$ 19,058	6.9%	\$ 26,422	\$ (7,364)	-27.9%
Intangible Tax Commission	\$ 160,600	\$ 10,335	6.4%	\$ 23,169	\$ (12,834)	-55.4%
Deed Doc Stamp Commission	\$ 448,200	\$ 37,839	8.4%	\$ 31,673	\$ 6,166	19.5%
Domestic Partner Registry	\$ 9,000	\$ 650	7.2%	\$ 350	\$ 300	85.7%
Total	\$ 6,171,100	\$ 499,504	8.1%	\$ 510,060	\$ (10,556)	-2.1%
Marriage License						
Marriage License Revenue	\$ 398,200	\$ 34,272	8.6%	\$ 35,168	\$ (896)	-2.5%
Marriage Ceremonies	\$ 135,300	\$ 9,960	7.4%	\$ 11,130	\$ (1,170)	-10.5%
Marriage Photo Fees	\$ 115	\$ -	0.0%	\$ -	\$ -	--
Total	\$ 533,615	\$ 44,232	8.3%	\$ 46,298	\$ (2,066)	-4.5%
Tax Deeds						
Copying Charges	\$ 2,700	\$ 531	19.7%	\$ 242	\$ 289	119.4%
Tax Deed Fees	\$ 42,500	\$ 1,868	4.4%	\$ 2,010	\$ (142)	-7.1%
Registry Fees	\$ 31,500	\$ 11,191	35.5%	\$ 2,512	\$ 8,679	345.5%
Total	\$ 76,700	\$ 13,590	17.7%	\$ 4,764	\$ 8,826	185.3%
Non-Departmental						
Title IV-D Reimb. for CGD	\$ 1,252,631	\$ 43,435	3.5%	\$ 46,349	\$ (2,914)	-6.3%
Other Charges	\$ 16,900	\$ 1,758	10.4%	\$ 1,433	\$ 326	22.7%
Copying Charges	\$ -	\$ -		\$ 157	\$ (157)	-100.0%
Probation Service Fee	\$ 87,600	\$ 7,003	8.0%	\$ 7,275	\$ (272)	-3.7%
Adult Pre-Arrest Prog Clerk Fee	\$ 5,000	\$ 712	14.2%	\$ -	\$ 712	100.0%
Child Support Fees - Title IV-D	\$ 26,300	\$ 2,663	10.1%	\$ 2,700	\$ (37)	-1.4%
Investment Management Fee	\$ 13,200	\$ 849	6.4%	\$ 1,088	\$ (238)	-21.9%
Return Check Fee	\$ 8,200	\$ 1,491	18.2%	\$ 1,342	\$ 149	11.1%
Interest on Overnight	\$ 15,600	\$ 975	6.3%	\$ 1,531	\$ (556)	-36.3%
Prior Year Expenditure Refund	\$ -	\$ -		\$ -	\$ -	--
Adjustment To Prior Year Rev	\$ -	\$ -		\$ -	\$ -	--
Settlements/Restitution	\$ -	\$ 1,509		\$ 2,960	\$ (1,451)	-49.0%
Total	\$ 1,425,431	\$ 60,397	4.2%	\$ 64,834	\$ (4,438)	-6.8%

Pat Frank
Clerk of Circuit Court
General Fund
Revenue Detail - General Government & Court Related
Fiscal Year 2018
For the One Month Period Ending October 31, 2017

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Y-T-D Actual	Increase/ (Decrease)	% Change
<i>Revenues (% of year lapsed):</i>			8.8%			
Passports						
Passport Fees	\$ 257,800	\$ 12,450	4.8%	\$ 15,450	\$ (3,000)	-19.4%
Passport Photo Fees	\$ 37,300	\$ 1,935	5.2%	\$ 2,776	\$ (841)	-30.3%
Passport Express Fees	\$ 5,900	\$ 428	7.2%	\$ 321	\$ 106	33.1%
Total	\$ 301,000	\$ 14,812	4.9%	\$ 18,547	\$ (3,735)	-20.1%
IT Service Charge						
Web Subscription Revenue	\$ 20,000	\$ 75	0.4%	\$ -	\$ 75	100.0%
Total	\$ 20,000	\$ 75	0.4%	\$ -	\$ 75	100.0%
Total Gen. Govt. Revenue	\$ 8,527,846	\$ 632,610	7.4%	\$ 644,504	\$ (11,894)	-1.8%

Court Revenue (effective June 1, 2013 Court Revenue is retained locally)

Summary						
Fines	\$ 5,715,100	\$ 413,877	7.2%	\$ 330,044	\$ 83,833	25.4%
Forfeitures	\$ 1,000,000	\$ (878)	-0.1%	\$ (5,000)	\$ 4,122	-82.4%
Filing Fees	\$ 9,276,710	\$ 949,195	10.2%	\$ 746,831	\$ 202,363	27.1%
Filing Fees - \$80	\$ 1,981,360	\$ 203,342	10.3%	\$ 171,367	\$ 31,975	18.7%
Service Charges	\$ 4,640,975	\$ 261,505	5.6%	\$ 356,698	\$ (95,193)	-26.7%
Interest on Overnight	\$ 26,850	\$ -	0.0%	\$ -	\$ -	--
Court Costs	\$ 4,615,900	\$ 336,678	7.3%	\$ 340,219	\$ (3,541)	-1.0%
Clerk Admin Fee	\$ -	\$ 53,715		\$ -	\$ 53,715	100.0%
Proof of Compliance	\$ -	\$ 26		\$ -	\$ 26	100.0%
Civil Traffic Court Costs	\$ -	\$ 21,574		\$ -	\$ 21,574	100.0%
Indigent Civil Def Trust Fee	\$ -	\$ 5		\$ -	\$ 5	100.0%
Summons Fee	\$ -	\$ 48,908		\$ -	\$ 48,908	100.0%
Sub-total	\$ 27,256,895	\$ 2,287,945	8.4%	\$ 1,940,158	\$ 347,787	17.9%
State Funding - CCOC	\$ -	\$ -		\$ -	\$ -	--
State Funding - Jurors	\$ 600,891	\$ 112,300	18.7%	\$ 149,678	\$ (37,378)	-25.0%
Total	\$ 27,857,786	\$ 2,400,245	8.6%	\$ 2,089,836	\$ 310,409	14.9%

Collections						
Service Charges	\$ 15,600	\$ 1,317	8.4%	\$ 1,076	\$ 241	22.4%
Total	\$ 15,600	\$ 1,317	8.4%	\$ 1,076	\$ 241	22.4%

Appeals						
Filing Fees	\$ -	\$ -		\$ -	\$ -	100.0%
Service Charges	\$ 57,000	\$ 3,823	6.7%	\$ 5,984	\$ (2,161)	-36.1%
Total	\$ 57,000	\$ 3,823	6.7%	\$ 5,984	\$ (2,161)	-36.1%

Pat Frank
Clerk of Circuit Court
General Fund
Revenue Detail - General Government & Court Related
Fiscal Year 2018
For the One Month Period Ending October 31, 2017

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Y-T-D Actual	Increase/ (Decrease)	% Change
<i>Revenues (% of year lapsed):</i>			8.8%			
Probate						
Filing Fees	\$ 653,000	\$ 62,330	9.5%	\$ 56,365	\$ 5,965	10.6%
Filing Fees - \$80	\$ 3,360	\$ 720	21.4%	\$ 320	\$ 400	125.0%
Service Charges	\$ 94,600	\$ 8,344	8.8%	\$ 7,381	\$ 963	13.0%
Total	\$ 750,960	\$ 71,393	9.5%	\$ 64,066	\$ 7,327	11.4%
Circuit Criminal						
Filing Fees	\$ 600	\$ 280	46.7%	\$ -	\$ 280	100.0%
Filing Fees - Appeals \$80	\$ -	\$ 282		\$ -	\$ 282	100.0%
Service Charges	\$ 95,500	\$ 9,385	9.8%	\$ 8,593	\$ 791	9.2%
Criminal Court Costs	\$ 371,800	\$ 34,050	9.2%	\$ 30,862	\$ 3,188	10.3%
10% Circuit Criminal Fines	\$ 25,500	\$ 1,674	6.6%	\$ -	\$ 1,674	100.0%
Criminal Fines	\$ 209,400	\$ 12,632	6.0%	\$ 14,112	\$ (1,480)	-10.5%
Total	\$ 702,800	\$ 58,303	8.3%	\$ 53,567	\$ 4,736	8.8%
County Criminal						
Filing Fees	\$ 51,200	\$ 7,370	14.4%	\$ 3,970	\$ 3,400	85.6%
Service Charges	\$ 76,950	\$ 8,348	10.8%	\$ 6,373	\$ 1,975	31.0%
Criminal Court Costs	\$ 168,000	\$ 20,463	12.2%	\$ 12,000	\$ 8,463	70.5%
Civil Court Costs	\$ 2,400	\$ 188	7.8%	\$ 196	\$ (8)	-4.1%
Civil Fines	\$ 52,500	\$ 7,872	15.0%	\$ 5,974	\$ 1,898	31.8%
10% Fines-County Criminal	\$ 40,600	\$ 3,293	8.1%	\$ -	\$ 3,293	100.0%
10% Fines-Animal Control	\$ 5,800	\$ 843	14.5%	\$ -	\$ 843	100.0%
10% Fines-Municipal Ordinances	\$ 7,500	\$ 956	12.8%	\$ -	\$ 956	100.0%
Criminal Fines	\$ 271,900	\$ 28,532	10.5%	\$ 21,896	\$ 6,636	30.3%
Total	\$ 676,850	\$ 77,866	11.5%	\$ 50,409	\$ 27,456	54.5%
Indigency Screening						
Service Charges	\$ 4,900	\$ 481	9.8%	\$ 407	\$ 74	18.2%
Total	\$ 4,900	\$ 481	9.8%	\$ 407	\$ 74	18.2%

Pat Frank
Clerk of Circuit Court
General Fund
Revenue Detail - General Government & Court Related
Fiscal Year 2018
For the One Month Period Ending October 31, 2017

	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Y-T-D Actual	Increase/ (Decrease)	% Change
<i>Revenues (% of year lapsed):</i>			8.8%			
Traffic						
Filing Fees	\$ 5,350	\$ 290	5.4%	\$ 420	\$ (130)	-31.0%
Service Charges	\$ 1,825,325	\$ 106,716	5.8%	\$ 143,166	\$ (36,450)	-25.5%
Criminal Court Costs	\$ 749,700	\$ 50,663	6.8%	\$ 52,124	\$ (1,461)	-2.8%
Civil Court Costs	\$ 3,324,000	\$ 231,314	7.0%	\$ 245,037	\$ (13,723)	-5.6%
10% Fines Civil Traffic	\$ 1,174,800	\$ 67,619	5.8%	\$ -	\$ 67,619	100.0%
10% Fines Criminal Traffic	\$ 266,200	\$ 20,841	7.8%	\$ -	\$ 20,841	100.0%
Civil Fines	\$ 1,393,200	\$ 89,320	6.4%	\$ 97,308	\$ (7,988)	-8.2%
Criminal Fines	\$ 2,267,700	\$ 180,293	8.0%	\$ 190,753	\$ (10,460)	-5.5%
Clerk Admin Fee	\$ -	\$ 53,715		\$ -	\$ 53,715	100.0%
Proof of Compliance	\$ -	\$ 26		\$ -	\$ 26	100.0%
Civil Traffic Court Costs	\$ -	\$ 21,574		\$ -	\$ 21,574	100.0%
Total	\$ 11,006,275	\$ 822,371	7.5%	\$ 728,808	\$ 93,563	12.8%
Juvenile						
Filing Fees	\$ 25,500	\$ 1,495	5.9%	\$ 1,955	\$ (460)	-23.5%
Filing Fees - \$80	\$ 17,760	\$ 1,040	5.9%	\$ 1,360	\$ (320)	-23.5%
Service Charges	\$ 16,200	\$ 1,088	6.7%	\$ 1,232	\$ (144)	-11.7%
Indigent Civil Def Trust Fee	\$ -	\$ 5		\$ -	\$ 5	100.0%
Total	\$ 59,460	\$ 3,628	6.1%	\$ 4,547	\$ (919)	-20.2%
County Civil						
Filing Fees	\$ 6,556,800	\$ 680,894	10.4%	\$ 514,655	\$ 166,240	32.3%
Filing Fees - \$80	\$ 776,240	\$ 98,500	12.7%	\$ 65,046	\$ 33,454	51.4%
Service Charges	\$ 77,800	\$ 10,025	12.9%	\$ 7,118	\$ 2,907	40.8%
Civil Fines	\$ -	\$ -		\$ -	\$ -	--
Summons Fee	\$ -	\$ 36,479		\$ -	\$ 36,479	100.0%
Total	\$ 7,410,840	\$ 825,898	11.1%	\$ 586,818	\$ 239,080	40.7%
Family Law						
Filing Fees	\$ 620,760	\$ 71,195	11.5%	\$ 55,622	\$ 15,573	28.0%
Filing Fees - \$80	\$ 413,280	\$ 34,960	8.5%	\$ 36,961	\$ (2,001)	-5.4%
Service Charges	\$ 377,000	\$ 33,375	8.9%	\$ 32,306	\$ 1,069	3.3%
Summons Fee	\$ -	\$ 1,540		\$ -	\$ 1,540	100.0%
Total	\$ 1,411,040	\$ 141,070	10.0%	\$ 124,889	\$ 16,181	13.0%
Circuit Civil						
Filing Fees	\$ 1,363,500	\$ 125,341	9.2%	\$ 113,845	\$ 11,496	10.1%
Filing Fees - \$80	\$ 770,720	\$ 67,840	8.8%	\$ 67,680	\$ 160	0.2%
Service Charges	\$ 2,000,000	\$ 78,605	3.9%	\$ 143,061	\$ (64,457)	-45.1%
Civil Court Cost	\$ -	\$ -		\$ -	\$ -	--
Summons Fee	\$ -	\$ 10,889		\$ -	\$ 10,889	100.0%
Total	\$ 4,134,220	\$ 282,675	6.8%	\$ 324,586	\$ (41,912)	-12.9%

Pat Frank
Clerk of Circuit Court
General Fund
Revenue Detail - General Government & Court Related
Fiscal Year 2018
For the One Month Period Ending October 31, 2017

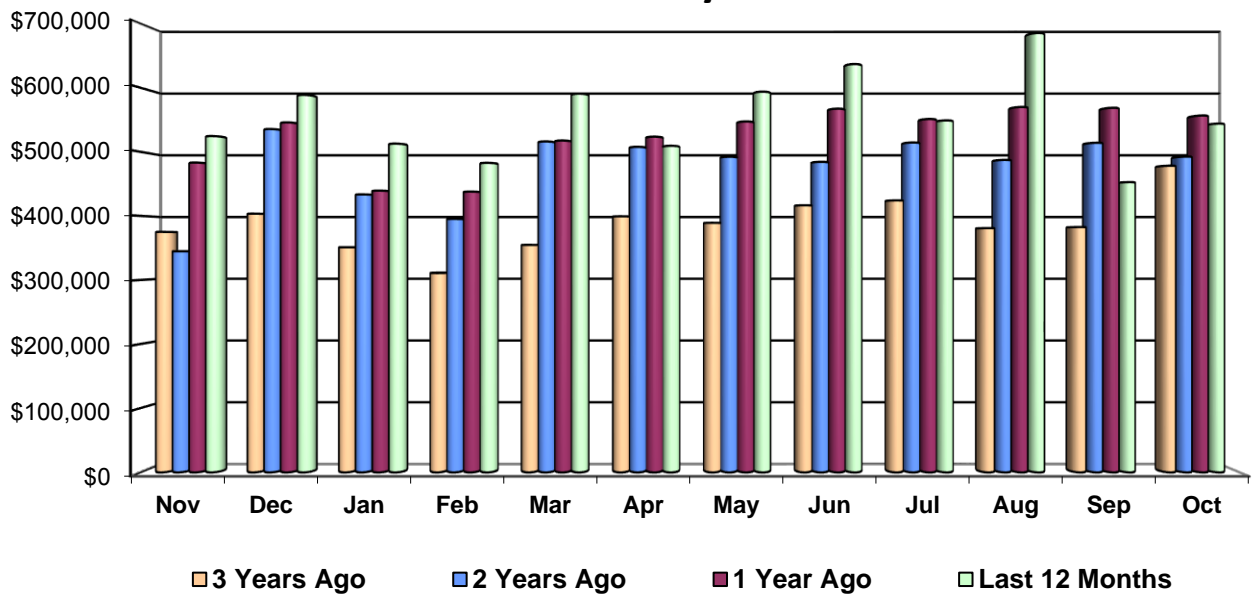
	FY 2018			FY 2017		
	Revised Budget	Y-T-D Actual	% of Budget	Y-T-D Actual	Increase/ (Decrease)	% Change
<i>Revenues (% of year lapsed):</i>			8.8%			
Non-Departmental						
Interest Earnings	\$ 26,850	\$ -	0.0%	\$ -	\$ -	--
Service Charges	\$ 100	\$ -	0.0%	\$ -	\$ -	--
Forfeitures	\$ 1,000,000	\$ (878)	-0.1%	\$ (5,000)	\$ 4,122	-82.4%
Total	\$ 1,026,950	\$ (878)	-0.1%	\$ (5,000)	\$ 4,122	-82.4%
Total Court Fee Revenue	\$ 27,256,895	\$ 2,287,945	8.4%	\$ 1,940,158	\$ 347,787	17.9%

**Pat Frank
Clerk of Circuit Court
General Fund Recording Related Fees
For the One Month Period Ending October 31, 2017**

**Recording Revenue Comparison
Last Four Years By Month**

	<u>3 Years Ago</u>	<u>2 Years Ago</u>	<u>1 Year Ago</u>	<u>Last 12 Months</u>	<u>Change From Prior Month</u>
Nov	\$ 374,949	\$ 344,698	\$ 482,983	\$ 524,313	\$ (32,045)
Dec	\$ 403,355	\$ 535,290	\$ 545,596	\$ 588,565	\$ 64,252
Jan	\$ 350,957	\$ 433,371	\$ 439,259	\$ 512,524	\$ (76,041)
Feb	\$ 310,687	\$ 395,211	\$ 437,724	\$ 482,551	\$ (29,973)
Mar	\$ 354,680	\$ 515,909	\$ 517,355	\$ 590,468	\$ 107,917
Apr	\$ 399,248	\$ 507,533	\$ 523,347	\$ 509,143	\$ (81,325)
May	\$ 389,125	\$ 492,106	\$ 547,067	\$ 593,535	\$ 84,392
Jun	\$ 416,431	\$ 484,147	\$ 566,990	\$ 636,564	\$ 43,029
Jul	\$ 424,043	\$ 514,269	\$ 550,910	\$ 548,721	\$ (87,843)
Aug	\$ 380,795	\$ 487,150	\$ 569,653	\$ 685,033	\$ 136,312
Sep	\$ 382,458	\$ 513,843	\$ 568,407	\$ 452,511	\$ (232,522)
Oct	\$ 478,103	\$ 492,332	\$ 556,358	\$ 543,736	\$ 91,225

**Recording Revenue Comparison
Last Four Years By Month**



Pat Frank
Clerk of Circuit Court
Court Operations Revenue
For the One Month Period Ending October 31, 2017

Courts Revenue Comparison
Last Four Years By Month

	3 Years Ago	2 Years Ago	1 Year Ago	Last 12 Months	Change From Prior Month
Nov	\$ 2,034,374	\$ 1,592,520	\$ 1,759,393	\$ 1,757,104	\$ (183,054)
Dec	\$ 2,319,012	\$ 2,051,142	\$ 2,182,667	\$ 2,001,260	\$ 244,156
Jan	\$ 2,258,240	\$ 2,038,887	\$ 1,884,307	\$ 2,227,337	\$ 226,077
Feb	\$ 2,469,497	\$ 2,208,998	\$ 2,213,404	\$ 2,083,340	\$ (143,997)
Mar	\$ 2,711,531	\$ 2,377,792	\$ 2,511,737	\$ 2,751,090	\$ 667,750
Apr	\$ 2,295,258	\$ 2,230,607	\$ 2,002,044	\$ 1,977,789	\$ (773,301)
May	\$ 2,342,422	\$ 1,960,407	\$ 2,042,818	\$ 2,181,258	\$ 203,469
Jun	\$ 2,451,475	\$ 2,392,557	\$ 2,324,159	\$ 2,654,920	\$ 473,662
Jul	\$ 2,353,203	\$ 2,115,387	\$ 1,909,689	\$ 2,057,950	\$ (596,970)
Aug	\$ 2,164,074	\$ 1,889,755	\$ 2,134,646	\$ 2,473,377	\$ 415,427
Sep	\$ 2,375,727	\$ 2,646,820	\$ 2,691,304	\$ 2,321,529	\$ (151,848)
Oct	\$ 2,065,722	\$ 1,892,694	\$ 1,940,158	\$ 2,287,945	\$ (33,584)

Court Operations Revenue Comparison
Last Four Years By Month

